

National Institute of Science Communication and Information Resources
Dr. K S Krishnan Marg, New Delhi 110012 & S V Marg, New Delhi 110067

No. ACC/FM/2010/8-min

06.07.2010

Minutes of the 8th ACC meeting held on 25.06.2010

The 8th meeting of the Apex Coordination Committee (ACC) was held on Friday, 25.06.2010 at 10.00 hrs in the NISCAIR Committee Room, Pusa Campus. Ms Renu Arora, Head, ETD, attended the meeting as special invitee. Brief of discussion held on different issues are given below.

Academy of Scientific and Innovative Research (AcSIR)

The Chairman while disclosing the cabinet approval for '*CSIR Academy of Scientific and Innovative Research (AcSIR)*', briefed its importance and relevance to NISCAIR. The committee felt that NISCAIR needs to redesign the '*Associateship in Information Science (AIS)*' course in view of the AcSIR. Ms. Renu Arora, Head, ETD will study the course curriculum of similar course(s) offered in other universities, redesign it at global standards taking help from NISCAIR RC member Dr J Arora. The committee also agreed that the current batch will be the last one. The Chairman suggested that NISCAIR can start a course for the academy on 'Informatics' rather than in 'Information Sciences'. Possibilities may also be explored for initiating doctoral programmes in the field of science communication.

EMPOWER

Under the scheme, Dr. Jana has submitted a research proposal, and it is being forwarded to CSIR through PME after preliminary scrutiny.

On approved minutes on 7th ACC meeting

Biometric System

Enquiry letters have been sent to identified/selected list of agencies. Adjoining sister lab also expressed its interest in introducing the biometric system. A joint committee may be proposed by Dr T K Mukherjee, Adviser, Infrastructure and Works & Services to look into the modalities for implementation. If required, NISCAIR may procure two more (total five) working nodes for the Pusa campus.

Pending OMs

Only notification on "Employee Profile" is pending. It is likely to be issued by Monday i.e. 28.06.2010.

Copy of all NISCAIR OMs to be uploaded in NISCAIR website.

Job outsourcing

Optimal use of existing manpower rather than blind outsourcing has been suggested by Dr Kakkar Committee. Manpower requirement and job requirement needs to be treated separately. May be for job outsourcing (quantum), NISCAIR need not have physical presence of outsourced persons in the campus but can still get the job done at the end of the outsourced agency. The committee will submit a report shortly. The tender document can be finalized only after a proper assessment and final report.

Recruitment

Group II and III posts

Committees (scrutiny) have been made and the job is in process.

Wealth of India

To use the existing digitized data of Wealth of India, and put in a proper form on web.

Project funding from LRF

The 10 % of the accrued money from LRF for the year 2009-10 as given by the FAO is 21.17 lakhs. After allocation of 6 lakhs each to the projects [(i) Database on Climate Change and (ii) Prior-art search Facility], balance of 9.2 lakhs are available for allocation for fresh viable proposals.

Diamond Jubilee Celebration

Mr Ashok Chawla to give the names of identified activities and persons to administration after approval. COA to issue necessary OMs to the respective persons.

Any other item

- (i) Copies of OMs to be issued to HODs/ACC members
- (ii) Issue of IARI stickers for vehicle entry through IARI gates. Mr Pankaj Gupta to coordinate the activity.
- (iii) Installation of water cooler in Annexe building, Pusa campus. Adviser, Infrastructure said efforts are being made to install the same as early as possible.
- (iv) Delay in works and services files.
All files pertaining to works and services should adopt the following steps:
Proposal from concerned engineer—Works and Services section to put file to Accounts for preauditing—Accounts makes its observation (not in piecemeal) and sends back to W & S—which puts up to Director for approval—W & S executes/implements—process bills and put up to Director for approval—Accounts makes payment.
- (v) Infrastructure
Note/indents for new items for common facilities may be put up by the respective engineers. In case of electrical items, electrical engineer and civil items, the civil engineer.
- (vi) Staff (administrative) on deputation to other National mandate (for ex. Unique Identification Authority of India (UIAI). Officiating COA may request CSIR to provide adequate staff to compensate the loss of manpower.

This is issued with the approval of the Director.

(RS Jayasomu)
Director Office

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1. Nisair notice boards and website