

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND INFORMATION RESOURCES**

Dr. K. S. Krishnan Marg, New Delhi – 12
&
14, Satsang Vihar Marg, New Delhi - 67

No. 3(70)1/2009-R&A

10th July, 2015

OFFICE ORDER No. 330

On the recommendation of the Departmental Promotion Committee, which met on 10/07/2015 at 10.30 A.M at NISCAIR, the Ating Director, NISCAIR has been pleased to accord approval to the appointment on promotion of the following persons to the post of Assistant (S&P) Gr. II in the Pay Band of Rs. 5200-20200 with Grade pay of Rs. 2400/- in the order of seniority.

S.No.	Name , present post & pay band with Grade Pay	Post to which promoted & pay band with Grade Pay
1.	Sh Sarabjit Singh, Asstt (S&P) Gr. III, 5200-20200 with Grade pay of Rs. 1900/-	Asstt (S&P) Gr.II, 5200-20200 with Grade pay of Rs. 2400/-
2.	Ms. Monika Sharma, Asstt (S&P) Gr. III, 5200-20200 with Grade pay of Rs. 1900/-	Asstt (S&P) Gr.II, 5200-20200 with Grade pay of Rs. 2400/-

The promotees will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority.

It will be incumbent on the employees promoted as Assistant (Gen) Gr. II to do their entire typing work themselves.

Their pay on promotion will be fixed as per normal rules. However, they will have the option to be exercised within one month from the date of issue of this order for fixation of pay in the promoted scale with effect from the date of promotion or with effect from the date of increment in the present grade, in terms of the extent provisions of FR-22 under normal rules.

The above mentioned persons may communicate their acceptance or other wise to the promotion as Assistant (Gen) within a period one month from the date of notification of this office order.



(D. K. Salone)
Section Officer

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