

National Institute of Science Communication And Information Resources,

Dr. K.S. Krishnan Marg, New Delhi - 110012

14, Satsang Vihar Marg, New Delhi-110067

No.2(Prop)/07-Vig.

REMINDER-I
Dated: 29.01.2014

CIRCULAR

Sub: Submission of Immovable Property Return (IPR) for the year 2013 (as on 31.12.2013) by the NISCAIR staff / employees – reg.

Attention is invited to this office circular of even number dated 06.01.2014 wherein all employees of the Institute (Group-A & B) were requested to submit their Annual Property Returns in the prescribed proforma latest by 24.01.2014. In this connection, it has been observed that some of the employees have not yet submitted their returns giving full particulars of the immovable property inherited/owned/acquired, held by them as on 01.01.2014 on lease or mortgage either in their own name or in the name of members of their family.

Further, it is again informed that DoPT OM No.11012/11/2007-Estt.A dated 27.09.2011 as endorsed by CSIR vide circular letter No.15-6(82)/98-O&M-II dated 15th January, 2013 provides that **"Vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under Government of India decisions under Rule 18 of the Central Civil Services (Conduct) Rule, 1964.**

All the employees who have not submitted their Annual Property Returns till date, are therefore, requested to submit their IPR till 03.02.2014 otherwise suitable action as deemed fit will be initiated at lab level and also a report submitted to CVO, CSIR for action at their end.


(D.K.Salone)
Section Officer

Copy to:

1. All the HoDs with the request to bring this notice to their Divisions/Sections
2. All Notice Boards
3. Hindi Unit
4. PS to Director
5. PA to COA
- ✓ 6. Head, IT with the request to place this circular alongwith the list enclosed.
7. Office copy

Scientific & Technical Staff who has not submitted their Annual Property Return for the year 2013

S1	Name of Officer	Present Post & Pay band
1.	Mrs Poonam Bhatt	01/11/2010 Chief Sci. 37400-67000 +GP 10,000
2.	Sh. S. C. Sharma	01/02/2012 Chief Sci. 37400-67000 +GP 10,000
3.	Smt. Rekha Mittal	01/02/2012 Chief Sci. 37400-67000 +GP 10,000
4.	Mrs Madhu Sahni	01-02/2012 Chief Sci. 37400-67000 +GP 10,000
5.	Sh. Shiv Kumar Markhan	01/02/2013 Chief Sci. 37400-67000 +GP 10,000
6.	Smt. Kamlesh Arora	01/12/2006 Sr. Pri. Sci 37400-67000 +GP 8900
7.	Dr. M. Natarajan	01/09/2007 Sr.Pri.Sci 37400-67000 +GP 8900
8.	Smt. Manju Dhar	01/12/2007 Sr.Pri.Sci 37400-67000 +GP 8900
9.	Mrs Neelu. Srivastava	24/06/2010 Sr.Pri.Sci37400-67000 +GP 8900
10.	Dr. Karam Pal Singh	22/06/2011 Sr.Pri.Sci37400-67000 +GP 8900
11.	Dr. Md. Atique A. Khan	07/06/2007 Pri.Sci37400-67000 +GP 8700
12.	Sh. J.B. Gandhi	23/03/2008 Pri.Sci37400-67000 +GP 8700
13.	Miss Geeta Mahadevan	03/11/2008 Pri.Sci37400-67000 +GP 8700
14.	Sh. G. Mahesh	01/01/2009 Pri.Sci37400-67000 +GP 8700
15.	Sh. Mukesh A Pund	01/01/2009 Pri.Sci37400-67000 +GP 8700
16.	Dr. Tarakanta Jana	20/06/2009 Sr. Sci 15600-39100 +GP 7600
17.	Mrs. Kanika Malik	31/08/2010 Sr. Sci 15600-39100 +GP 7600
18.	Shri Manoj Kumar	12/12/2011 Sr. Sci 15600-39100 +GP 7600
19.	Dr. J. S. Pillai	31.8.1997 Scientist I 15600-39100 +GP 6600
20.	Dr. Vijayalakshmi Asthana	01/06/2008 Sc`C` 15600-39100 +GP 6600
21.	Sh. K. L. Kain	01/04/2008 Principal TO 37400-67000 +GP 8700
22.	Mrs Neeru Sharma	01/11/2008 Principal TO 37400-67000 +GP 8700
23.	Sh. P. A. Khan	06/01/2009 Principal TO 37400-67000 +GP 8700
24.	Sh. P. R. Bhagwat	01/02/2009 Principal TO 37400-67000 +GP 8700
25.	Sh. L K Chopra	01/04/2010 Principal TO 37400-67000 +GP 8700
26.	Sh. I. K. Sehgal	17/01/2012 Principal TO 37400-67000 +GP 8700

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S1	Name of Officer	Present Post & Pay band
27.	Sh. A. Kumar Srivastava	01/04/2007 Sr.10-3 15600-39100 -GP 7600
28.	Mrs Supriya Gupta	16/01/2008 Sr.10-3 15600-39100 -GP 7600
29.	Sh. Dhiren Gupta	17/03/2008 Sr.10-3 15600-39100 -GP 7600
30.	Sh. Shashi D Nair	25/03/2008 Sr.10-3 15600-39100 -GP 7600
31.	Smt. Hemlata Makhija	14/05/2008 Sr.10-3 15600-39100 -GP 7600
32.	Mrs Neeru Vijan	01/01/2012 Sr.10-3 15600-39100 -GP 7600
33.	Sh. G. K. Mandal	22/09/2007 Sr.10-2 15600-39100 -GP 6600
34.	Sh. Suresh Prasad	09/04/2010 Sr.10-2 15600-39100 -GP 6600
35.	Ms Manju D. Choudhry	01/02/2011 Sr.10-2 15600-39100 -GP 6600
36.	Smt. Sarla Dutta	01/09/2009 Sr.10-2 15600-39100 -GP 6600
37.	Sh. Ram Avtar Meena	13/12/2009 Sr.10-2 15600-39100 -GP 6600
38.	Sh. S. Pal Singh	09/11/2010 Sr.10-2 15600-39100 -GP 6600
39.	Sh. Yatish Panwar	29/10/2010 Sr.10-1 15600-39100 -GP 5400
40.	Smt. Rekha James	07/03/2011 Sr.10-1 15600-39100 -GP 5400
41.	Sh. Kuldip Kaul	09/01/1994 TO-A 15600-39100 -GP 4600
42.	Sh. Mandeep Singh	16/11/2008 T.Astt 9300-34800 - GP 4200
43.	Ms. Monika Verma	24/04/2012 T.Astt 9300-34800 - GP 4200
44.	Sh Gurbarsad Singh Bagga	10/07/2012 T.Astt 9300-34800 - GP 4200
45.	Ms. Shital Khare	30/10/2012 T.Astt 9300-34800 - GP 4200
46.	Shri Ajay Sheopuri	09/09/2004 Sr.Techn-2 9300-34800 - GP 4600
47.	Sh. Rajiv Kumar	01/01/2003 Sr.Techn-2 9300-34800 - GP 4600
48.	Smt. Nishi Bhalla	01/01/2003 Sr.Techn-2 9300-34800 - GP 4600
49.	Sh. Anil K. Sharma	01/01/2003 Sr.Techn-2 9300-34800 - GP 4600
50.	Smt. Neelam Chopra	01/01/2004 Sr.Techn-2 9300-34800 - GP 4600
51.	Smt. Bina Sharma	01/01/2004 Sr.Techn-2 9300-34800 - GP 4600
52.	Sh. R K Khanna	12/07/2005 Sr.Techn-2 9300-34800 - GP 4600

Scientific & Technical Staff who has not submitted their Annual Property Return for the year 2013

S1	Name of Officer	Present Post & Pay band
53.	Sh. Balwant Singh	17/10/2006 Sr.Techn-2 9300-34800 + GP 4600
54.	Sh. Arun K Sharma	06/11/2006 Sr.Techn-2 9300-34800 + GP 4600
55.	Mrs Shobha Bhardwaj	21/03/2008 Sr.Techn-2 9300-34800 + GP 4600
56.	Smt. Bertha Osga	18/01/2008 Sr.Techn-2 9300-34800 + GP 4600
57.	Sh. Sish Pal	27/09/2008 Sr.Techn-2 9300-34800 + GP 4600
58.	Smt. Anita Vig	04/04/2009 Sr.Techn-2 9300-34800 + GP 4200

Administrative Staff who have not submitted their Annual Property Return for the year 2013

S.No.	Name of Officer	Present Post & Pay Scale
1.	Shri Vinod kumar Ojha	21/05/2013 SO (F&A) Gr. I 9300-34800 + GP 4800
2.	Smt. Neerja Rawal	01/05/2009 Pvt. Secy. 9300-34800 + GP 4800
3.	Miss Vandana Srivastava	27/03/2001 Asstt. Gr. I 9300-34800 + GP 4600
4.	Smt. Praveen Adya	22/10/2001 Asstt. Gr. I 9300-34800 + GP 4600
5.	Smt. Bhavana Thakur	19/05/2005 Asstt. Gr. I 9300-34800 + GP 4200
6.	Smt. Indu Sanhotra	16/10/2012 Asstt. Gr. I 9300-34800 + GP 4600
7.	Smt. Saroj Chawla	16/10/2012 Asstt. Gr. I 9300-34800 + GP 4600
8.	Mrs. Poonam Chugh	28/01/2013 Asstt. Gr. I 9300-34800 + GP 4200
9.	Shri Prashant Kumar	29/05/2013 Asstt. Gr. I 9300-34800 + GP 4200
10.	Shri Anand Vijay Rao	08/12/2010 Assistant 9300-34800 + GP 4200
11.	Mrs. Niyati Govila	22/11/2010 Assistant 9300-34800 + GP 4200
12.	Shri Ved Prakash Pandey	30/12/2005 Asstt. (F&A) Gr. I 9300-34800 + GP 4200
13.	Smt. Varsha Dhawan	25/08/2006 Asstt. (F&A) Gr. I 9300-34800 + GP 4600
14.	Shri Tilak Raj	25/08/2006 Asstt. (F&A) Gr. I 9300-34800 + GP 4600
15.	Ms. Rajni Puri	25/08/2006 Asstt. (S&P) Gr. I 9300-34800 + GP 4200
16.	Shri Jagat Singh Bhati	29.12.2011 Asstt. (S&P) Gr. I 9300-34800 + GP 4200
17.	Shri Harpal Singh	10/02/1992 Sr. Steno Rs. 9300-34800 + GP 4800
18.	Shri Sasi Kumar O.V	14/10/2009 Sr. Steno Rs. 9300-34800 + GP 4200
19.	Smt. Krishna	14/10/2009 Sr. Steno Rs. 9300-34800 + GP 4200
20.	Mrs. Meenakshi Gaur	08/05/2012 Sr. Trans. 9300-34800 + GP 4600