

**National Institute of Science Communication and Policy Research
(NIScPR)**

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No.MS/3/4/219/2021-22/01

Dated: 02.09.2021

OFFICE MEMORENDUM

Sub: Constitution of Technical Committee at CSIR- NIScPR.

Director, CSIR-NIScPR has been pleased to constitute the following Technical Committee.

- | | |
|--|-------------|
| 1) Dr. Tarakanta Jana, Sr. Pri. Scientist | Chairperson |
| 2) Smt. Sonali Nagar, Scientist | Member |
| 3) Sh. Narendra Pal, (Electrical domain), Pri. Tech. Officer | Member |
| 4) Sh. Pawan Kumar, (IT domain), Tech. Officer | Member |

The terms of Reference of the above committee will be as under:

- a) To consider the survey reports submitted by concerned PIR/DIR holder for getting items written off and decide as to whether stores are unserviceable/surplus/obsolete as the case may be. The recommendation of the committee will be submitted before the Standing Disposal Committee (SDC) for further process.
- b) The committee will inspect the material physically to be kept at the location to be decided solely by the committee.
- c) Technical Committee will be met bi-monthly or as and when required.

The tenure of the committee will be from 01.09.2021 for two years i.e. up to 31.08.2023 or till further order. The tenure of the committee will be curtailed or extended with the approval of the Director.


(Ravi Garg)

Stores & Purchase Officer

Copy to:

- All concerned
- PS to Director
- Notice Board
- Head IT- with a request to upload the same on website