

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND INFORMATION RESOURCES
DR. K.S. KRISHNAN MARG, NEW DELHI-110012
14, SATSANG VIHAR MARG-1100 67.**

No.8(37)/G/2013/Committees

24.06.21014

OFFICE MEMORANDUM

In continuation of Office Memorandum of even no. dated 30.10.2013, Acting Director, NISCAIR has been pleased to approve the following:

1. The number of pages of the periodicals i.e. monthlies, bio-monthlies, quarterlies and their spl issues should be strictly as per the O.M. dated 30.10.2013 to avoid heavy financial loss to NISCAIR.
2. All the advertisements which are printed in in-house publications including periodicals should be vetted by the sales & Marketing Division of NISCAIR, as the ads provided by the outside agencies are the revenue earner for the publication/NISCAIR.
3. A fresh list of NISCAIR periodicals with their correct names and periodicity (as per their registration with RNI) should be provided by Sales & Marketing Division to the concerned editors and Production Division to check the correctness of the Information printed in Form IV of each periodical.



Section Officer

Copy to:

1. Mrs. Deeksha Bist, Advisor, Print & Production Div. & concerned Sections
2. Dr.(Mrs.) Sunita Garg, Head, Sales & Marketing
3. Mrs. Poonam Bhatt, Head Physical & Chemical Sciences
4. Sh. Rajiv Mathur, Head, Life Sciences
5. Dr. J.S. Pillai, Editor, IJMS
6. All concerned Editors of the Periodicals
7. PS to Director
8. PS to COA
9. Head, IT for placing on NISCAIR's Website