

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND  
INFORMATION RESOURCES (NISCAIR)  
Dr. K. S. Krishnan Marg, New Delhi – 12**

No.3(16)/2009– R&A

Dated:31.05.2010

**OFFICE MEMORANDUM**

Sub: Ad hoc promotion in respect of Administrative staff – regarding

The Director, NISCAIR has been pleased to approve the ad hoc promotion of Shri Ranbir Singh, Assistant (G) Gr.II to the post of Assistant (G) Gr.I in the Pay Band-2 (Rs.9300-34800) with G.P Rs.4200/- subject to the following conditions:

- The total period of the ad hoc promotion will be limited to one year only;
- The appointment is purely ad hoc and that such an appointment will not bestow on the person a claim for regular appointment;
- The service rendered on ad hoc basis in that post would not be counted for the purpose of seniority in that grade and for eligibility for promotion to the next higher grade or pay protection, if any;
- If a regular Assistant (G) Gr.I joins his regular post during the one year period, he will be reverted to his regular post i.e. Assistant (G) Gr.II; and
- The above ad hoc promotion can be withdrawn by the appointing authority at any time without giving/issuing any notice to him.

The pay of Sh. Singh will be fixed under the normal rules. Further, if he reverted back to his original / regular post within 45 days, no pecuniary benefit will be admissible to him under the instructions issued vide CSIR letter No.8(7)2/65-E.II dated 14<sup>th</sup> January, 1974.

If Sh. Singh is interested to join promoted post on ad hoc basis subject to the terms & conditions as mentioned above, he may join the ad hoc promoted post immediately but in any case within 07 days from the date of issue of this OM. If he fails to join the promoted post within the stipulated period, the offer of ad hoc promotion will be treated cancelled without any further notice.

  
(A.S. Rawat)  
Section Officer

Copy to:

1. Individual concerned
2. PS to Director, NISCAIR, Pusa Campus / SV Marg Campus
3. SO (Estt) – for further necessary action
4. Bill Cell
5. Accounts Section
- ✓ 6. H /IT with the request to host the above OM on NISCAIR's website
7. Office Copy