

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION &
INFORMATION RESOURCES (CSIR)
DR.K.S.KRISHNAN MARG, NEW DELHI – 110 012 &
14 Satsang Vihar Marg, New Delhi 110 067**

No.Misc./Estt.

Dated: 23.6.2010

C I R C U L A R

As per the decision taken in the 4th Apex Coordination Committee (ACC) meeting held on 23.4.2010, the Director, NISCAIR has approved to prepare a database for all the existing employees of NISCAIR to facilitate the preparation of the database.

All the Heads/Project leaders are requested to provide the employee's individual profile details in the attached sheet. The duly filled employees profile sheet may be submitted to the undersigned latest by 5th July,2010


(Dharambir Kaur)
Section Officer

Copy to :

1. PA to Director, NISCAIR
2. All Heads/Project leaders of NISCAIR, Pusa Campus and SV Marg
3. Head, IT Division, with the request to arrange to display the said circular on the website of NISCAIR
4. All Notice Boards, Pusa Campus & SV Marg

**National Institute of Science Communication And Information
Resources (NISCAIR), New Delhi**

NISCAIR EMPLOYEE'S PROFILE

Division: _____ Section: _____

Name: _____

Qualification(s): _____

Date of Birth: _____ Date of Superannuation _____

Date of joining (PID/INSDOC/NISCOM/NISCAIR): _____

Experience:

Area/ Division	Main duties performed since joining	Number of Year(s)

Any other information _____

Signature (Employee): _____

Signature (Sectional Head): _____

Date: _____