

सीएसआईआर-राष्ट्रीय विज्ञान संचार एवं नीति अनुसंधान संस्थान

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सं. 2(संपत्ति)/97-सतर्कता

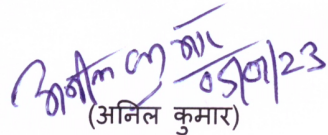
दिनांक: 05.01.2023

कार्यालय ज्ञापन

विषय: सीएसआईआर-निस्पर के समूह "क" व "ख" के सभी अधिकारियों द्वारा वर्ष 2022 (दिनांक 31.12.2022) के लिए वार्षिक संपत्ति विवरण (एपीआर) जमा कराए जाने के संबंध में।

सीएसआईआर-निस्पर के समूह "क" व "ख" के सभी अधिकारियों से अनुरोध है कि वे दिनांक 31.1.2023 तक निर्धारित प्रोफॉर्मा में अपना वार्षिक संपत्ति विवरण (अचल संपत्ति के लिए) जमा कराएं। इस संबंध में, सभी संबंधित अधिकारियों से अनुरोध है कि वे दिनांक 31.12.2022 की स्थिति के अनुसार अपने स्वयं के नाम या अपने पारिवारिक सदस्यों के नाम पर पट्टे या गिरवी रूप में विरासत में मिली/स्वामित्व वाली/अधिगृहीत अचल संपत्ति का निर्धारित प्रोफॉर्मा में पूरा विवरण भरकर अपना वार्षिक संपत्ति विवरण (एपीआर) जमा कराएं। अचल संपत्ति विवरण प्रपत्र की सॉफ्ट कापी निस्पर की वेबसाइट (नोटिफिकेशन) पर भी उपलब्ध है। संबंधित अधिकारी एपीआर प्रपत्र वेबसाइट से डाउनलोड करके उसे पूर्ण रूप से भरकर नियत तिथि को या उससे पहले सतर्कता अनुभाग में जमा कराएं।

इसके अतिरिक्त, आपको पुनः अवगत कराया जाता है कि वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् के परिपत्र सं. 15-6(82)/98-ओएंडएम-II दिनांक 15 जनवरी, 2013 के साथ संलग्न कार्मिक और प्रशिक्षण विभाग (डीओपीटी) के कार्यालय ज्ञापन सं. 11012/11/2007-स्था.(अ) दिनांक 27-09-2011 में किए गए प्रावधान के अनुसार, "यदि कोई अधिकारी केंद्रीय सिविल सेवाएं (आचरण) नियमावली, 1964 के नियम 18 के तहत जारी भारत सरकार के निर्णयों के अनुसार आगामी वर्ष की 31 जनवरी तक पूर्व वर्ष का अपना वार्षिक अचल संपत्ति विवरण (एपीआर) कार्यालय में जमा नहीं कराता है तो उसको सतर्कता अनापत्ति (विजिलेंस क्लियरेंस) नहीं दी जाएगी।"


(अनिल कुमार)

अनुभाग अधिकारी

प्रतिलिपि:

1. सभी विभाग प्रमुख - अनुरोध है कि इस परिपत्र को अपने विभाग के कर्मचारियों के ध्यान में लाएं।
2. निदेशक के प्रधान निजी सचिव
3. प्रशासनिक अधिकारी के निजी सचिव
4. सभी सूचना पट्ट
5. आईटी डिवीजन- अनुरोध है कि इस परिपत्र को निस्पर वेबसाइट पर अपलोड कराएं।
6. कार्यालय प्रति

**CSIR-National Institute of Science Communication And Policy Research,
Dr. K.S. Krishnan Marg, New Delhi – 110012
14, Satsang Vihar Marg, New Delhi-110067**

No.2(Prop)/97-Vig.

Dated: 04.01.2023

CIRCULAR

Sub: Submission of Annual Property Return (APR) for the year 2022 (as on 31.12.2022) by Group A & B NIScPR employees – reg.

All Group A & B employees of the Institute are requested to submit their Annual Property Returns (for Immovable Property) in the prescribed proforma latest by 31.01.2023. In this connection, employees are requested to submit their property returns giving full particulars of the immovable property inherited/owned/acquired, held by them as on 31.12.2022 on lease or mortgage either in their own name or in the name of members of their family. Soft copy of the Annual Property Return proforma is also uploaded on the website. Officials can download the same and submit filled up proforma in Vigilance Section on or before stipulated date.

Further, it is informed again that DoPT OM No.11012/11/2007-Estt.A dated 27.09.2011 as endorsed by CSIR vide circular letter No.15-6(82)/98-O&M-II dated 15th January, 2013 provides that "**Vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual immovable property return of the previous year by 31st January of the following year, as required under Government of India decisions under Rule 18 of the Central Civil Services (Conduct) Rule, 1964.**

Further, all concerned employees are requested that they should avoid writing "same as previous year" or "NA/ Not Applicable", while submitting the Annual Property Return.



(Anil Kumar)
Section Officer

Copy to:

1. All the HoDs with the request to bring this to the notice of the staff of their Division/section
2. All Notice Boards
3. Hindi Unit for translation
4. PPS to Director
5. PA to AO
- ✓ 6. Head, IT with the request to place this circular on website
7. Office copy

रिस-नं. _____ को समाप्त होने वाले वर्ष हेतु अन्तर् संगति का विवरण

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR _____

वर्तमान वेब-पेज

Present Pay:

सीएसआईआर में कार्यभार बढ़ावा करने की नीति

तैब/इस्वीकूट/सैर जहां वर्तमान में तैनाती है :

...where presently posted.

[illegible]

—

[illegible]

हस्ताक्षर/Signature

ले 1 - For purpose of Column 9, the term lease would mean a lease of immovable property of official dealings with the Government.

2-कॉलम 10 में निम्नलिखित दर्शाएँ—
क) लड़ाई में मरने वाले

(ख) जहाँ उभयतः सत्य है, तब एक अथवा एडे पर अधिक की गई थीं, तो ऐसे अर्थन हेतु अंतः क्रिया गणन मुक्त अपेक्षा प्रतीयमान : जहां अर्थन उत्तराधिकार, समान आमतः कार्यक क्रियाया भी - तथा

...and the periodicity of the prepayment of rent ...the basic or immovable property is obtained from a person

2) In Column 10 should be shown -
Wh...

2) - In Column 10 should be shown -
 a) Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition;
 b) Where it has been acquired by lease, the total annual rent thereof also; and
 c) Where the acquisition by inheritance gift or exchange, the approximate value of the property so acquired

Instructions for filling the proforma for Annual Property Return

Sl. No./ Field No.	Instructions
2	Type of Property: Housing/Co-operative society Flat/ other buildings or Lands/Built up land and/or house, shop etc.
3	Full details about location viz. Flat/House no./Municipal authority details/allotted No., if any/, Street/Village, Taluk, District and State in which the property situated and any relevant details like landmark etc of the property.
4	Total area of Land and/or House/Flat etc.
5	Nature of land i.e. whether the property is residential land or commercial or agricultural land. Further the nature of ownership viz., whether it is on freehold/leasehold land etc.
6	Whether applicant's extent of interest/ stake/ share in the property is in full or parts i.e. the details of share-holding in property (to be provided in percentage). To elaborate, in case of partial interest, extent of such interest (of each share-holder) must be indicated or in case of multiple ownership of the property, the specific share of each member may be given.
7	Ownership of the property, in case transaction is not exclusively in the name of the Government/Council servant, specific particulars of ownership(s), relationship with the Government/Council servant is to be mentioned.
8	Exact date of acquisition is to be mentioned.
9	Refer Note-1 below proforma. (i) The details should mention mode of acquisition i.e. whether acquired through Purchase/ Lease/ Mortgage/ Inheritance/ Gift or otherwise. (ii) Further full name and address of the Seller(s)/from whom acquired/inherited must be mentioned. (iii) Beside above, did the applicant and/or his family members have any dealings with the party (seller) in his/her official capacity at any time, or is the applicant likely to have any dealings with him in the near future? Write the answer in YES or NO. If yes, full details (of official dealings/anticipated dealings) should be given.
10 (a)	Refer Note-2 below proforma.
10 (b)	Purchase price of the property (Market value in the case of gifts).
11	Present market value/approximate value of the property. Details of sanction (in those cases where government servant was having official dealing with seller) for acquisition or prior intimation of transaction (if no official relationship) obtained/given at the time of the Property under Rule 18 of CCS(Conduct) Rules, 1964. The details should mention the date of sanction/intimation as well as other particular sanction OM no. and details of name/designation of the authority (including address) of the said prescribed authority. The Prescribed Authority means, authority prescribed under CCS(Conduct) Rules, 1964.
12	Total annual income from the property
13	Any other relevant details (if not provided in any other column which Government servant would like to mention) is to be given in the remarks column