



CSIR-National Institute of Science Communication and Policy Research

As decided in 16th LSG meeting held on 24th January 2023 and approved by competent authority, the flow chart GTE is given below for information & compliance for all.

Flow Chart GLOBAL TENDER ENQUIRY

Step:-1

Indent for the item should contained proper description of the item, budget confirmation from PME & F&A Section.

Step:-1a

In case, the indented item is Software, the following points need to be mentioned on separate sheet to be attached with indent.

- Nature of software to be mentioned- perpetual or non perpetual.
- Whether software is IP based or user based.
- Whether AMC/Up gradation to the software is required or not.
- Hardware requirement for installing software.

Step:-2

Annexure 4A i.e. Propriety Article Certificate (PAC) to be submitted along with indent (copy attached).

I/O and PL should clearly provide Budgetary quote/source of origin with contact details (email) of OEM/OES should be attached with indent

Bank details of foreign supplier should also be attached with Indent for making payment through wire transfer/SWIFT code.

Purchase section will not accept indent if step 1, 1a and 2 is not completed.

Step:-3

If cost of item is less than 5 lakh NO GLOBAL TENDER ENQUIRY is to be floated as per DPIIT-Make in India order 16-09-2020, the matter will be placed before purchase committee for deciding mode of procurement.

रवि गर्ग / RAVI GARG
भंडार एवं क्रय अधिकारी/ Stores & Purchase Officer
सी.एस.आई.आर.-राष्ट्रीय विज्ञान संचार एवं नीति अनुसंधान संस्था
CSIR -National Institute of Science Communication
and Policy Research (NIScPR)
डॉ. के. एस. कृष्णन मार्ग, पूसा गेट, नई दिल्ली-11004
Dr K.S. Krishnan Marg, Pusa Gate, New Delhi-1
एस.वी.मार्ग,नई दिल्ली-110067/S. V. Marg, New Delhi-

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Step:- 4

If cost is more than 5 lakh, as per CSIR- MPG 2019, the matter will be placed before purchase committee and the following steps will be completed initially:-

- A. Purchase Section will float open tender enquiry on CPP Portal (by giving 3 Weeks time) before floating Global tender.
- B. GeM N/A report to be attached (request to be submitted in purchase section).
- C. Format for obtaining approval of secretary, DSIR to be filled in completely by I/O and this certificate to be counter signed by PI/PL and Director. (Complete details as per CSIR OM No. SP-13021/4/2022-S and P-CSIR HQ. Dated 24-08-2022 (copy attached).
- D. Certificate for inviting GLOBAL TENDER ENQUIRY should be filled in properly.
- E. In terms of CSIR O.M. dated 24.08.2022, initially efforts should be made to locate domestic suppliers for which items should be searched on i-STEM portal(<https://www.istem.gov.in/>). Proper market assessment survey should be done before certifying the Non availability item in local market.
- F. Further I/O should frame the specification of the instruments/ equipment/ software in terms of DPIIT O.M No. P-45014/33/2021-BE-II (E-64737) dated 20-12-2022.

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Step:- 5

1. After Completing the necessary formalities mentioned above at point no. A to F (step 4) the matter will be forwarded to CSIR-Hqrs. for obtaining approval for GTE.

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Step:- 6

On receipt of communication from CSIR –Hqrs. regarding floating GTE, the GTE will be e-published on CPP Portal and enquiry will be sent to OEM/OES.

Note: Please note that all the above points being part of GTE process as mentioned above requires a time period of 10 to 12 weeks. So all the indenting officer are requested to plan their demand accordingly.

Handwritten signature and date: 12 Feb 2023
रवि गर्ग / RAVI GARG
भंडार एवं क्रय अधिकारी / Store and Purchase Officer
सी.एस.आई.आर.-राष्ट्रीय विज्ञान संचार एवं नीति अनुसंधान संस्थान
CSIR -National Institute of Science Communication
and Policy Research (NIScPR)
डॉ. के. एस. कृष्णन मार्ग, पुसा गेट, नई दिल्ली-110012
Dr K.S. Krishnan Marg, Pusa Gate, New Delhi-110012
एस.वी.मार्ग,नई दिल्ली-110067/S. V. Marg, New Delhi-110067



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफीमार्ग नई दिल्ली 110001



Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001

Phone No. 011- 23711117 Email: sridebnanda@csir.res.in

स०/No. SP-13021/4/2022-S and P-CSIR HQ

दिनांक/Date: 24/08/2022

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख
The Directors/ Heads of all CSIR Laboratories/Institutes/Units

विषय/Sub: **Guidelines on submission of GTE proposals correctly**

महोदया/ महोदय/ **Madam / Sir,**

Instructions have been issued vide letters of even number dated 08.04.2022 and 26.07.2022 (copies enclosed) regarding submission of GTE proposals to CSIR Headquarters for approval of Secretary, DSIR/ DG CSIR. It is, however, observed that the proposals are not being submitted properly resulting in avoidable delay in processing. Some of the common deficiencies found are: the use of incorrect format, inadequate or irrelevant input, non-attachment of requisite supporting documents, etc. Therefore, these guidelines are being issued to bring in greater clarity and ease in filing GTE proposals.

2. It may kindly be noted that the GTE proposals are to be segregated into two categories: **Category-1**: the cases where Secretary, DSIR/DG CSIR is the competent authority for

approval, and **Category-2**: the cases where Secretary (Co-ordination), Cabinet Secretariat is the competent authority for the approval. The proposals in Category-1 are to be submitted in the prescribed Format (copy enclosed). As regards Category-2, there is now no format but only the **online template** created in the GTE portal.

3. Further, the proposals in Category-1 are guided by the exemptions given to Educational and Research Institutes under Para 4 of the OM *ibid* and subject to conditions laid down in Annexure II attached thereto. On the other hand, the proposals in Category-2 are guided by the three conditions stipulated in para 3.4 of DoE's revised consolidated instructions on GTE vide OM dated 3rd August, 2021 (copy enclosed). It may, therefore, be noted that while market assessment is a must for proposals in Category-1 [*Para 2(i) of the Annexure II ibid refers*], floating of domestic Open Tender is a must for proposals in Category-2 [*Para 3.4(i) of OM dated 3rd August 2021 refers*].

4. Keeping in mind the above differences and in order to enable the labs. /Insts. to correctly fill up and submit the GTE proposals, the following documents have been prepared and enclosed for reference and use:

- a) A summary of basic instructions to be adhered to while submitting the GTE proposals, both Category-1 and Category-2.
- b) A customised GTE Format for Category-1 along with the Annexure to the Format (Past purchase details)
- c) An illustrative guide on how to fill up the Format above and what supportive documents to attach.

5. All Nodal Officers (GTE) and Officers dealing with GTEs cases are requested to go through these instructions and scrupulously adhere to the same while submitting proposals for exemption.

भवदीय/ Yours faithfully,

SRIDEB
NANDA

Digitally signed by SRIDEB NANDA
DN: c=IN, o=COUNCIL OF SCIENTIFIC AND INDUSTRIAL
RESEARCH, ou=CONTROLLER OF STORES AND PURCHASE,
pseudoym=a5e18f56259a19c44b6d548e95b070823a1d6814
820699f8a9e3d947c0a25, postalCode=110001, st=DELHI,
serialNumber=947d99d1f6859d90059140190b11b2af3be81859
bfa12d5bc792c50926699da, cn=SRIDEB NANDA
Date: 2022.08.24 15:42:59 +05'30'

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)

Controller of Stores & Purchase

Encls: As above

सूचनार्थ/ Copy for information to :

1. The Director General, CSIR.
2. The Joint Secretary (Admin.), CSIR
3. The JS & Financial Advisor, CSIR
4. All Officers dealing with GTEs cases (Through the CSIR website)
5. Head IT - with the request to publish this communication on the CSIR website under Notification

Summary of Basic Instructions

Proposals for approval of Secretary DSIR/ DG CSIR

- a) All proposals for approval of Secretary DSIR/ DG CSIR must be in conformity with the conditions as laid down in **Annexure II** of DoE's revised consolidated instructions on GTE vide OM dated 3rd August, 2021 (copy enclosed).
- b) Format enclosed herewith only shall be used. No other format shall be entertained.
- c) Only those items for which Secretary DSIR/ DG CSIR is competent should be sent to CSIR Headquarters. As on date, these items are limited to **specialized equipment** required for research purposes and **spares and consumables for such equipment**.
- d) Routine equipment used in offices shall not be proposed.
- e) A certificate confirming (c) and (d) above must be recorded by default at point # 1 of the format.
- f) Approval of the Director/Head/Competent authority shall be confirmed/certified.
- g) All pages of the proposal (Format/ Proforma only) must be signed by the authorized signatory for the GTE i.e. the designated Nodal Officer for GTE. Annexures/ Attachments may, however, be signed by an officer of the procuring Section.
- h) Separate proposals/ PDFs must be prepared for each equipment/ item of purchase.
- i) All attachments must be numbered and duly cross-referred in the Format.
- j) **Each** proposal (in 13-point Format) along with all annexures/ attachments should be converted into **one** PDF.
- k) Proposals (PDFs) so prepared need be **emailed** either by an officer from the procuring division or the designated officer/scientist for GTE to spo.policy@csir.res.in with a copy to srcosp@csir.res.in.
- l) Market assessment shall be done to ascertain the availability or otherwise of domestic manufacturers **with requisite local content**. The method of such

assessment viz., domestic tender/EOI/ consultation with DPIIT/Chamber of Commerce/ Industry Association, etc., or any other method of market assessment shall be mentioned at point # 8 (1) of the format.

- m) Estimated procurement cost along with the basis of such estimation must be given.
- n) A certificate by the Nodal Officer (GTE), as per para 3 of **Annexure- II** of DoE letter dated 3rd August, 2021 (copy enclosed) shall be attached to the proposal.

Proposals for approval by Secretary (Coordination), Cabinet Secretariat

- a) All proposals which are outside the purview of Secretary DSIR/ DG CSIR shall be submitted to Secretary (Coordination), Cabinet Secretariat as per instructions issued vide CSIR later of even number dated 26 July 2022 (copy enclosed).
- b) In this Category (Category-2), there is now no format but only the online template created in the GTE portal. Therefore, GTE proposals in this category shall have to be submitted only through **the GTE portal** using the links:
https://esamiksha.gov.in/GTE_NewProposalForm.aspx OR
<https://cabsec.gov.in/more/globaltenderenquiryproposal>
- c) The status of these GTE proposals, such as the meeting date, decision, and so on can be checked by visiting the link:
https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx
- d) Do **not** send any GTE proposal requiring approval of the Secretary (Coordination) to CSIR Hqrs. and vice versa.
- e) Floating of domestic Open Tender to ascertain domestic manufactures is **must** for these proposals requiring the approval of Secretary (Coordination), Cabinet Secretariat. The details of domestic Open Tenders must be mentioned in the proposal [Para 3.4 (i) of OM dated 3rd August 2021]
- f) Do mention the details of deliberations with DPIIT/ relevant industrial bodies for identification of domestic manufacturers/service providers [Para 3.4 (ii) of OM dated 3rd August 2021]
- g) 3/5 years Procurement Plan must be published and weblink must be provided in the proposal [Para 3.4 (i) of OM dated 3rd August 2021]

GTE Proposal Seeking Approval/Exemption from DG, CSIR/Secretary, DSIR

Name of the Lab./Instt/Unit: *[XYZ Mention the name]*

S. No.	PARTICULARS	REMARKS
1.	Detailed Description of the Item:	“Certified that the item proposed is a specialized equipment/Spares and Consumables for such equipment (delete whichever is not applicable) required for research purposes and not routine equipment used in offices. Further certified that this proposal has the approval of the Director/Head”
2.	The end use of the Item	
3.	Lifetime of the item proposed (In years)	
4.	(a) Whether the item is being procured regularly? (b) If so, details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure	ATTACHMENT NO: (Annexure)
5.	Quantity required to be procured with justification for the quantity	
6.	Estimated procurement price along with the basis of such estimation (International Price comparison chart)	ATTACHMENT NO: (for the basis of estimation)
7.	Justification to be submitted as under	
	a	Detailed justification for Global Tender and essentiality of import
	b	Who are the (possible) vendors of the item under procurement, in the

		global (including Indian) market?	
8.	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the current or the last financial year. If not, the reason thereof	• • • ATTACHMENT NO: (Tender sheet/ Tender Summary Sheet) • ATTACHMENT NO: (final outcome of tender/eoi) • ATTACHMENT NO: (as per para 3 of annexure ii of doe om dated 3rd august 2021) “This is certified in accordance with Para 2 (i) of Annexure II to the OM No. F.4/1/2021-PPD, dated 03/08/2021 that market assessment has been done by this Institute and No Indian manufacturer is found, hence it has been recommended for GTE with the approval of Head of the Institute”
	2	The capacity of all domestic local suppliers as per the domestic tender floated, if any	
9.		What are the technical alternatives available within the country and whether they can be used (substituted) for the proposed item under GTE?	
10.		Whether the Department had in the past attempted at the development of local suppliers/phased indigenization/ promotion of alternative technology having sufficient local suppliers. (if so, details thereof)	
11.		Consequences of non-procurement of the item through GTE.	
12.		Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	
13.		Whether the department has published A procurement plan for the next 3 to 5 years that includes the item under discussion?	

Signature of the Nodal Officer (GTE)

Name and Designation

Contact No

E – Mail ID

ANNEXURE

FORMAT

DETAILS OF PAST PURCHASES

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Name of Equipment	Purchase Order No.& date	OEM	Indian Agent, If any	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

Signature of the Nodal Officer (GTE)

Name and Designation

Contact No

E – Mail ID

Illustrative Guide

How to fill GTE Proforma and what documents to be Annexed (GTE Proposal Seeking Approval/Exemption from DG, CSIR/Secretary, DSIR)

Name of the Lab./Instt/Unit: *[Mention the name]*

S. No.	Heading with GTE Format	What to Fill/What to attach
1.	Detailed Description of the Item:	- Nomenclature with detailed description - Must mention the following text/certificate “Certified that the item proposed is a specialized equipment/Spares and Consumables for such equipment (delete whichever is not applicable) required for research purposes and not a routine equipment used in offices. Further certified that this proposal has the approval of the Director/Head”
2.	The end use of the Item	Mention scientific end use
3.	Lifetime of the item proposed (In years)	- Mention the reasonable life span of the equipment proposed. - For Spares/Consumable mention the estimated shelf life of the item
4.	(a) Whether the item is being procured regularly? (b) If so, details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure	- Mention YES or NO. - If Yes, Annexure is to be filled up and attached
5.	Quantity required to be procured with justification for the quantity	- Mention quantity proposed. - Justification required for higher quantity cases only
6.	Estimated procurement price along with the basis of such estimation (International Price comparison chart)	- Mention estimated cost in Indian Rupees - For the basis of estimation: Attach any one or more of the followings: - Budgetary Quote (International Price Comparison Chart, if budgetary quote(s) is/are in foreign currency. - Last Purchase Price (LPP) of the Lab - If not purchased in Lab, LPP of

			<i>Sister Lab</i> ➤ <i>If not, LPP of any Public Funded R&D Institute</i> ➤ <i>Any other</i> • <i>Do give a narrative explanation of the estimation if there is any loading/moderation/extrapolation to cover cost escalation and incidental charges etc</i>
7.	<i>Justification to be submitted as under</i>		
	a	Detailed justification for Global Tender and essentiality of import	• <i>For example, non-availability of local manufacturers meeting the requisite specifications/ standards/ Local content</i> • <i>Essentiality: Consequences if not imported</i>
	b	Who are the (possible) vendors of the item under procurement, in the global (including Indian) market?	• <i>Possible OEMs along with names of Indian Agents, if any</i>
8.	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the current or the last financial year. If not, the reason thereof	• <i>In case domestic tender/EoI has been invited on GeM/CPP Portal, please attach a screenshot/copy of</i> ➤ <i>Tender Sheet (in CPP)/ Bid Summary Sheet (in GeM)</i> ➤ <i>Final outcome/response of the Tender</i> ➤ <i>Narrative explanation e.g. no response or no respondent having minimum local content</i> • <i>If not, the reason for not resorting to Tender/ EOI to be recorded. Alternative methods adopted shall be mentioned.</i> • <i>Method of market assessment may please be mentioned along with the text as below:</i> <i>“This is certified in accordance with Para 2 (i) of Annexure II to the OM No. F.4/1/2021-PPD, dated 03/08/2021 that market assessment has been done by this Institute and No Indian manufacturer is found, hence it has been recommended for GTE with the approval of Head of the Institute”</i> • <i>If any deliberation has been made with DPIIT/Chamber of Commerce/Industry Body, the outcome, in brief, should be mentioned.</i> • <i>A certificate as per para 3 of Annexure- II of DoE letter dated 3rd August, 2021 attached.</i>
	2	The capacity of all domestic local suppliers as per the domestic tender floated, if any	• <i>Required only in case requirement is in large quantity where domestic vendor available but could not meet requirement otherwise mention NA.</i>

9.	What are the technical alternatives available within the country and whether they can be used (substituted) for the proposed item under GTE?	• <i>State whether technical alternatives are Available/Not Available.</i> • <i>If Available, state whether they can be used?</i> • <i>If not, the reason thereof</i>
10.	Whether the Department had in the past attempted at the development of local suppliers/phased indigenization/ promotion of alternative technology having sufficient local suppliers. (if so, details thereof)	• <i>Mention efforts made for the development/ indigenization of technology, if any.</i>
11.	Consequences of non-procurement of the item through GTE.	• <i>Mention, in brief, how Research/Project/R&D commitment will get affected</i>
12.	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	• <i>Mention YES or NO</i> • <i>Mention efforts made</i>
13.	Whether the department has published A procurement plan for the next 3 to 5 years that includes the item under discussion?	• <i>Please mention YES or NO</i> • <i>If No, please confirm if this item/equipment is part of an approved project</i>

Signature of the Nodal Officer (GTE)
Name and Designation
Contact No
E – Mail ID

File No. SP-13021/4/2022-S and P-CSIR HQ

Dated 08.04.2022

सेवा में / To: सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रधान

The Directors of all CSIR Laboratories/Institutes/ Units of CSIR
Headquarters

**Sub: Delegation of Power to Directors to Grant Prior approval for
Floating Global Tender Enquiry (GTE) in relaxation of Rule 161
(iv) of GFR 2017 – Review Thereof**

महोदया/ महोदय/ Madam / Sir,

Your kind attention is invited to CSIR Communication No 13-4(135)/2021/S&P/Policy, dated 14th January 2021 wherein Directors of CSIR Lab/Instt had been authorised to grant prior approval for floating **Global Tender Enquiry (GTE)** in terms of DoE OM No. F. 20/45/2020-PPD, dated 8th January, 2021 and subsequent communications issued by DOE/ Ministry of Finance from time to time.

2. The above arrangement has been reviewed by the Competent Authority and it has been decided to **withhold** the aforesaid authorization to the Directors with **immediate effect** pending express delegation from DoE/Ministry of Finance.

3. Consequently, all Labs/Instts/Units of CSIR Hqrs. are now required to forward **all** GTE proposals with the express approval of the Director/ JS (A)/ Heads of Units of Hqrs., as the case may be, under the signature of the Designated Officer for GTEs to CSIR Hqrs. for concurrence of FA, and approval



of Secretary, DSIR/ DG, CSIR or for onward submission to DOE/MOF/ Cab. Sectt., as the case may be.

4. In this regard it may kindly be borne in mind that the following procurements are **exempt** from the general ban on GTEs. Therefore, in respect of these items, Labs. / Instts./Units are free to float GTEs without any reference to CSIR hqrs.

a. Spare parts of the equipment/ Plant & machinery etc. on nomination basis from OEM/OES or OPM as no competitive tenders are invited in such cases. (DOE OM dated 29th October, 2020)

b. Services like AMC and auxiliary/ add-on components for existing equipment/ Plant & Machinery etc. on nomination basis from OEM/OES/OPM as no competitive tenders are invited in such cases. (DOE OM dated 1st September, 2021)

5. As regards specialized equipment required for research purposes, and spares & consumables for such equipment, Secretary, DSIR/ DG, CSIR is the Competent Authority to grant approval for GTE (DOE OM dated 8th January, 2021). Routine equipment used in offices are, however, **not** covered in this category.

6. All other cases of GTEs, not falling in the above category, are required to be referred to DOE/MOF/ Cab. Sectt., through CSIR Hqrs., for prior approval of Secretary (Co-Ordination) in the Cabinet Secretariat.

7. Therefore, the proposals for all GTE cases, whether under para 5 or under para 6 above, are to be submitted to CSIR Hqrs. in compliance with the instructions issued in the Revised Consolidated instructions vide DOE OM dated 3rd August, 2021 (*copy enclosed*) in the Formats, enclosed therewith. Proposals complete in all respect are required to be sent by **email only in PDF** with the express approval of the Director of the Lab/Instt., Joint Secretary (Admn.) i.r.o.



Headquarters or Heads of Units of Hqrs., as the case may be, at the email ID spo.policy@csir.res.in .

8. The Designated Officer for GTE, appointed in terms of CSIR Communication dated 14th January 2021 referred to above, shall be responsible for issuance of the certificate in the prescribed format as stipulated in DOE OM dated 3rd August, 2021 and cause it to be forwarded to PSA (office-psa@nic.in), DPIIT (pps-dipp@gov.in) and CSIR/DSIR (snp-info@csir.res.in) by email only. No hard copy either of the GTE proposal or of the Certificate is required to be sent by post. Besides, the Designated Officer shall ensure uploading of the information about all procurements of equipment through GTE in I-STEM Portal created by the office of PSA.

9. This issues with the approval of DG, CSIR.

भवदीय/Yours faithfully,

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)

Controller of Stores & Purchase

Email: sridebnanda@csir.res.in

Encls: AA

प्रतिलिपि/Copy to :

1. Sr. PPS to the Director General, CSIR.
2. PS to the Joint Secretary (Admin.), CSIR
3. PS to FA, CSIR
4. All Sr. COSPs/COSPs/ SPOs
5. All Sr. COFAs/COFAs/FAOs
6. All Sr. COAs/COAs/ AOs
7. Head IT – With the request to upload on CSIR Website under Notifications

No. F.4/1/2021-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264-C, North Block,
New Delhi Dated the 03rd August, 2021

OFFICE MEMORANDUM

Subject: Revised Consolidated Instructions regarding Global Tender Enquiry (GTE) under Rule 161(iv) of General Financial Rules (GFRs) 2017 upto Rs 200 crore.

Attention is invited to this Department's OM No. F.12/17/2019-PPD dated 15.05.2020 regarding amendment in Rule 161(iv) of General Financial Rules (GFRs) 2017 stipulating that no Global Tender Enquiry (GTE) shall be invited for tenders upto Rs.200 crore or such limit as may be prescribed by this Department from time to time. It further stipulates that in exceptional cases, where the Ministry or the Department feels that there are special reasons for GTE, it may record its detailed justification and seek prior approval for relaxation to the above Rule from the competent authority i.e. Secretary (Coordination), Cabinet Secretariat.

2. Applicability: Restriction on Global tenders as specified in the revised Rule 161(iv) of GFRs, 2017 will be applicable on all procurements including Goods, Non-consulting services, Consultancy Services and Works including turnkey projects. The instructions are applicable for all the tenders published in newspapers or website after 15.05.2020.

3. It is noted that 40-45 % of the proposals being sent by Ministries/ Departments are either not complete or not in accordance with the instructions issued by this Department and Cabinet Secretariat for submission of the proposals. Due to this, such proposals are returned to proposing Ministry/ Department for rectification. In order to avoid shuttling of the proposals and to save time, all instructions for submission of proposals have been consolidated as under for convenience of proposing Ministries/Departments:

3.1 The proposal for approval shall be submitted by Administrative Ministry with the **concurrence of Financial Advisor and approval of Secretary** concerned. The proposals submitted by individual offices/ organisations (e.g. autonomous bodies, Central Public Sector Undertakings and subordinate offices of Central Government etc.) will not be entertained.

3.2 The proposals shall be submitted along-with **duly filled format** (issued by Cabinet Secretariat vide ID No. 213/2/1/2020-C.A.IV dated 06.10.2020, Annexure-I). **Every page should be attested by Administrative Ministry.**

3.3 Proposals are to be simultaneously sent to the following:

- (i) Cabinet Secretariat, email: ca4-cabsec@gov.in,
- (ii) Department for Promotion of Industry & Internal Trade (DPIIT) emails: manmeet.nanda@ias.nic.in & rajesh.gupta66@gov.in, and
- (iii) Department of Expenditure, email: kanwal.irss@gov.in and sudesh.kumar85@gov.in

3.4 Before sending proposals for approval of the Global Tenders, following is to be ensured:-

- (i) Domestic open tender must be floated to identify the domestic manufacturers/ service providers for the items/ services for which approval is being sought for issuance of Global Tenders. In case, if the Ministry/ Department has not floated a domestic open tender after 15.05.2020 for the items to be procured through GTE, such proposals will not be entertained. **The proposal must contain the details of domestic open tenders, issued after 15.05.2020** (Tender Number, date of opening, number of offers received, details of offers received, reasons why domestic suppliers were not considered etc.)
- (ii) The proposal **must contain the details of deliberations with DPIIT/ relevant industrial bodies for identification of domestic manufacturers/ service providers.**
- (iii) The **3/5-year procurement plan** as mandated by Public Procurement (Preference to Make in India) (PPP-MII) Order issued by DPIIT must be published on website, before forwarding proposals for the purpose of procurement through GTE. Web-link of published procurement plan should be provided in proposal.

4. Exemptions/Clarifications

4.1 For procurement of specialised equipments required for research purposes, and spares and consumables, for such equipments upto Rs. 200 crore for the use of Educational and Research Institutes, Secretary of Ministry/ Department concerned shall be the competent authority to approve issue of Global Tender Enquiries for such requirements subject to fulfilment of conditions as laid down in Annexure-II. The equipment should be of specialized nature required for research purposes and not the routine equipment used in offices. (OM No. 20/45/2020-PPD dated 08.01.2021)

4.2 **Special relaxation for procurement of Covid-19 related items/ equipments/ services etc. through GTEs till 31.10.2021:** Secretary of Ministry/ Department concerned shall be the competent authority to approve issue of such Global Tender Enquiries (OM No. 4/1/2021-PPD dated 11.06.2021).

4.3 Further, instructions issued vide this department OM No. 12/17/2019-PPD dated 15.05.2020 will not be applicable in following cases:

- (i) On procurement of spare parts of the equipments/ Plants & Machinery etc. on nomination basis from Original Equipments Manufactures (OEMs) or Original Equipment Suppliers (OES) or Original Part Manufacturers (OPMs) as no competitive tenders are invited in such cases (OM No. 12/17/2019-PPD dated 29.10.2020).
- (ii) Where procuring entities need to issue GTEs to fulfil contractual commitments/ obligations entered by them before 15.05.2020 i.e. bid has been submitted by them to their clients before 15.05.2020. Similarly, where procuring entities need to issue GTEs in view of existing collaboration agreements entered by them with foreign suppliers before 15.05.2020. (OM No. 4/1/2021-PPD dated 12.03.2021).

W
03/08/2021.

(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
Email: kanwal.irss@gov.in

To,

All the Secretaries and Financial Advisers to Government of India

Format for seeking the approval of the Competent Authority as per DoE order on rule 161(iv) of GFR dated 15.05.2020 and 28.05.2020

S.No.	Particulars	Remarks
1	Name of the Ministry:	
2	Name of the Department:	
3	Name of the sub-ordinate office (If applicable):	
4	Detailed Description of the Item	
5	Use of the Item	
6	Life time of the item proposed (In years)	
7	Whether item is procured regularly? (If so, Details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure-A.	
8	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection)	
9	Estimated procurement price along with basic of such estimation (International Price comparison chart)	

Stamp and Signature of the
Authorized officer of the proposing Department
Name and Designation

10	Justification to be submitted as under		
	a	Detailed justification for Global Tender and essentiality of import (Item wise)	
	b	Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
11	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the past financial year (If not, the reason thereof)	
	2	Capacity of all domestic local suppliers as per the domestic tender floated, if any	
12	What are technical alternatives available within country and whether they can be used (<i>substituted</i>) for the proposed item under GTE?		
13	Whether the Department had in the past attempted at development of local suppliers/phased indigenization/promotion of alternative technology having sufficient local suppliers. (If so, details thereof)		

Stamp and Signature of the
Authorized officer of the proposing Department
Name and Designation

14	Consequences of non-procurement of the item through GTE.	
15	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	
16	Whether the department had published procurement plan for next 5 years, for the item under discussion?	

The above proposal is submitted, with the approval of the Secretary of the Administrative Department/Ministry, for the consideration of the Competent Authority, as mandated by D/o Expenditure order dated 15th May, 2020 regarding Amendment in GFRs-2017, regarding Global Tender Enquiry.

Also, it is informed that the above proposal had been sent to Cabinet Secretariat (Via Email ID: ca4-cabsec@gov.in), D/o Expenditure (via Email ID: GTEnquiry-200@gov.in) and to DPIIT, for their consideration.

Stamp and Signature of the
Authorized officer of the proposing Department

Name

Designation

Contact Number

Email ID

FORMAT FOR GTE

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract No. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

Stamp and Signature of the
Authorized officer of the proposing Department.
Name and Designation

Efforts to locate domestic suppliers

Educational, Research institutions and other units will make full efforts towards reducing of imports in following manner. This will result in substantial effects both within the institutions and also through impact on the eco-system:

- (i) Identification of equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical help and expertise for developing the equipment. This programme will be coordinated by the Empowered Technology Group (constituted by Cabinet and chaired by the PSA)
- (ii) Efforts to promote technology transfer through agreements or to encourage technological collaboration with foreign manufacturing in India at the Start-ups set up in Research Parks.
- (iii) Sharing and updating of information about the availability of research equipment across various Indian Institutes on a single portal (their I-STEM portal has been developed for this purpose) so that those can be utilized by the needy institutes.
- (iv) Without compromising quality, Institutes should indicate alternative/ equivalent technical specifications that could suit their requirement, so that there are more chances of local manufacturers participate in the tendering process.
- (v) Regular Interaction between academia and Indian industry organizations at the level of the institution about the requirement of equipment of foreign origin and for encouraging the domestic manufacturing.
- (vi) Regular requirement of proprietary/ non-proprietary research consumables may be assessed and domestic alternatives are explored for use.
- (vii) A national level programme for indigenous development of scientific equipment be initiated by the Office of PSA.
- (viii) Without compromising quality, Institutes should be flexible with specifications so that domestic manufacturers are encouraged to meet requirements.

2. Guidelines for resorting to GTE :

- (i) Market assessment should be done by the concerned institution, as certified by the Head of the Institution. Only after no Indian manufacturer is found, a GTE should be issued.
- (ii) In case no Indian manufacturer/ suppliers are found, procurement may be done, through GTE, subject to compliance of provisions of GFR and requirement of procurement through GeM.

- (iii) DEAN (R&D) or an appropriate authority within the institute will issue certificates as per para 3 below, before inviting GTE. As a reporting matter in the Board of Governors, such certificates should be tabled, and also shared with Office of the PSA, DPIIT and concerned Administrative Ministry.
- (iv) The information about the procurement of equipment should be shared across various Educational and Research Institutes, through the I-STEM portal, already established for this purpose by the PSA's office. This will allow the equipment to be used by other institutions too, for research purposes.
- (v) Analyze the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half-Yearly reports on this action to be shared by the Institutes with the Office of the PSA, DPIIT and concerned Administrative Ministry. A national level scheme will also be initiated by the Office of PSA for indigenous development of scientific equipment.
- (vi) Preference to local suppliers over foreign supplier as per the existing GoI guidelines, should be observed as applicable.

3. **Certificates to be issued**

- (i) Confirmation of non-availability in India of particular equipment/ consumables of foreign origin through Government e-Marketplace (GeM) and other sources;
- (ii) Certification that locally available alternatives with equivalent specifications are not suitable for research purposes;
- (iii) The non-availability of such equipment for research purposes with nearby research institutes or within the institute.
- (vi) Certification of the requirement of proprietary items of foreign origin for research purposes (where applicable).



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफीमार्ग नई दिल्ली 110001
Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001



Tel. Phone No. 011- 23711117 Email: sridebnanda@csir.res.in

स०/No. SP-13021/4/2022-S and P-CSIR HQ

दिनांक/Date: 26/07/2022

सेवा में / To,

सी.एस.आई.आर. की सभी राष्ट्रीय प्रयोगशालाओं/संस्थानों/मुख्यालय/एकको के निदेशक/प्रमुख
The Directors/ Heads of all CSIR Laboratories/Institutes/Units

विषय/Sub: Mandatory online submission of GTE proposals requiring approval of Secretary (Co-ordination)

महोदया/ महोदय/ **Madam / Sir,**

Forwarded herewith is the D.O. No. 213/1/1/2021-CA. IV dated 2nd May, 2022 from the Secretary (Co-ordination), Cabinet Secretariat, Govt. of India on the subject cited above. Cabinet Secretariat has developed a 'GTE Portal', under e-Samiksha platform for submitting applications for GTE exemptions by the Secretary (Coordination). Henceforth, all GTE proposals requiring approval of Secretary (Coordination) shall have to be submitted only through the GTE portal. The links are:
https://esamiksha.gov.in/GTE_NewProposalForm.aspx OR
<https://cabsec.gov.in/more/globaltenderenquiryproposal>

2. The GTE proposals can be submitted only by using the Government Email IDs. The OTPs will be sent only to such email addresses for verification. Once the Email address is verified, the proposal can be submitted

to the Administrative Ministry/Department viz., DSIR. The proposing Lab./ Instt. /Unit can view the status of the proposal, such as the meeting date, decision and so on by visiting the link: https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx. A user manual with flow dynamics and roles & responsibilities of different agencies is attached with the DO letter for detailed reference.

3. In view of the above, you are requested **not** to send any GTE proposal requiring approval of the Secretary (Coordination) to CSIR Hqrs. Such proposals have to be mandatorily submitted on the GTE portal mentioned above. However, the GTE proposals requiring approval of DG CSIR/ Secretary DSIR will continue to be submitted to CSIR Hqtrs. as before.

भवदीय/ Yours faithfully,

SRIDEB
NANDA

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)

Controller of Stores & Purchase

Encls: As above

सूचनार्थ/ copy for information to :

1. Sr. PPS to the Director General, CSIR.
2. PS to the Joint Secretary(Admin.), CSIR
3. PS to Financial Advisor, CSIR
4. All Sr. COSPs/COSPs/ SPOs
5. Head IT – With a request to publish this letter on CSIR Website under Notifications

अलकेश कुमार शर्मा
सचिव (समन्वय)

Alkesh Kumar Sharma
SECRETARY (COORDINATION)

Tel. : 23017075

E-mail : secypg@nic.in



भारत सरकार
मंत्रिमण्डल सचिवालय
राष्ट्रपति भवन
नई दिल्ली-110004

GOVERNMENT OF INDIA
CABINET SECRETARIAT
RASHTRAPATI BHAWAN
NEW DELHI - 110004

D.O. No. 213/1/1/2021-CA.IV
213

2nd May, 2022

Dear Sir / Madam,

As part of the 'Make in India' program, on 15th May 2020 Central Government amended GFR, 2017 mandating that no Global Tender Enquiry (GTE) below Rs 200 Cr shall be invited without approval of Competent Authority. In exceptional cases, on getting proper justifications and reasons, Secretary Coordination, Cabinet Secretariat has been notified as Competent Authority on 28th May 2020, for relaxing Rule 161 (iv) of GFR.

2. As per the extant procedure, a Department/Ministry sends proposal in physical form. Manual processing of these proposals is time consuming, manpower intensive, subject to data analysis constraints and is not amenable to immediate file retrieval by user Ministries/ Departments.

3. 'GTE portal', a user-friendly IT application, under e-Samiksha platform is therefore developed in GTE Cell, Cabinet Secretariat and deployed for the purpose of submitting applications for exemption u/r 161 (iv) GFR for processing by the administrative Ministries/ Departments, DPIIT, DoE and issuing exemptions by the Secretary Coordination.

4. All the user agencies, Ministries/ Departments are requested to submit their applications and comments through the GTE Portal (<https://esamiksha.gov.in> OR <https://cabsec.gov.in/more/globaltenderenquiryproposal>) starting from 5th May, 2022 and no physical application will be received by this office.

5. The User Manual for agencies/Administrative Ministries/ Dept. of Expenditure/ DPIIT is attached. The portal is self-explanatory. The point of contact for usernames, training and troubleshooting will be Mr. Pawan Kumar, SO(GTE Cell), Cabinet Secretariat (email: cabsec-gtecell@nic.in, Mob:- 9818331675).

With Regards,

Yours sincerely,

(Alkesh Kumar Sharma)

To,
All Secretaries to the Govt. of India

Amendment in General Financial Rules (GFRs), 2017 —

Global Tender Enquiry

Global Tender Enquiry- As per rule 161 (iv)(b) of General Financial Rules 2017 (GFR 2017), Where the Ministry or Department feels that the goods of the required quality, specifications etc., may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the Ministry or Department may send copies of the tender notice to the Indian Embassies abroad as well as to the foreign Embassies in India requesting them to give wide publicity of the requirement in those countries. The selection of the embassies will depend on the possibility of availability of the required goods in such countries. Publicizing the requirement globally as above is also known as Global Tender Enquiry.

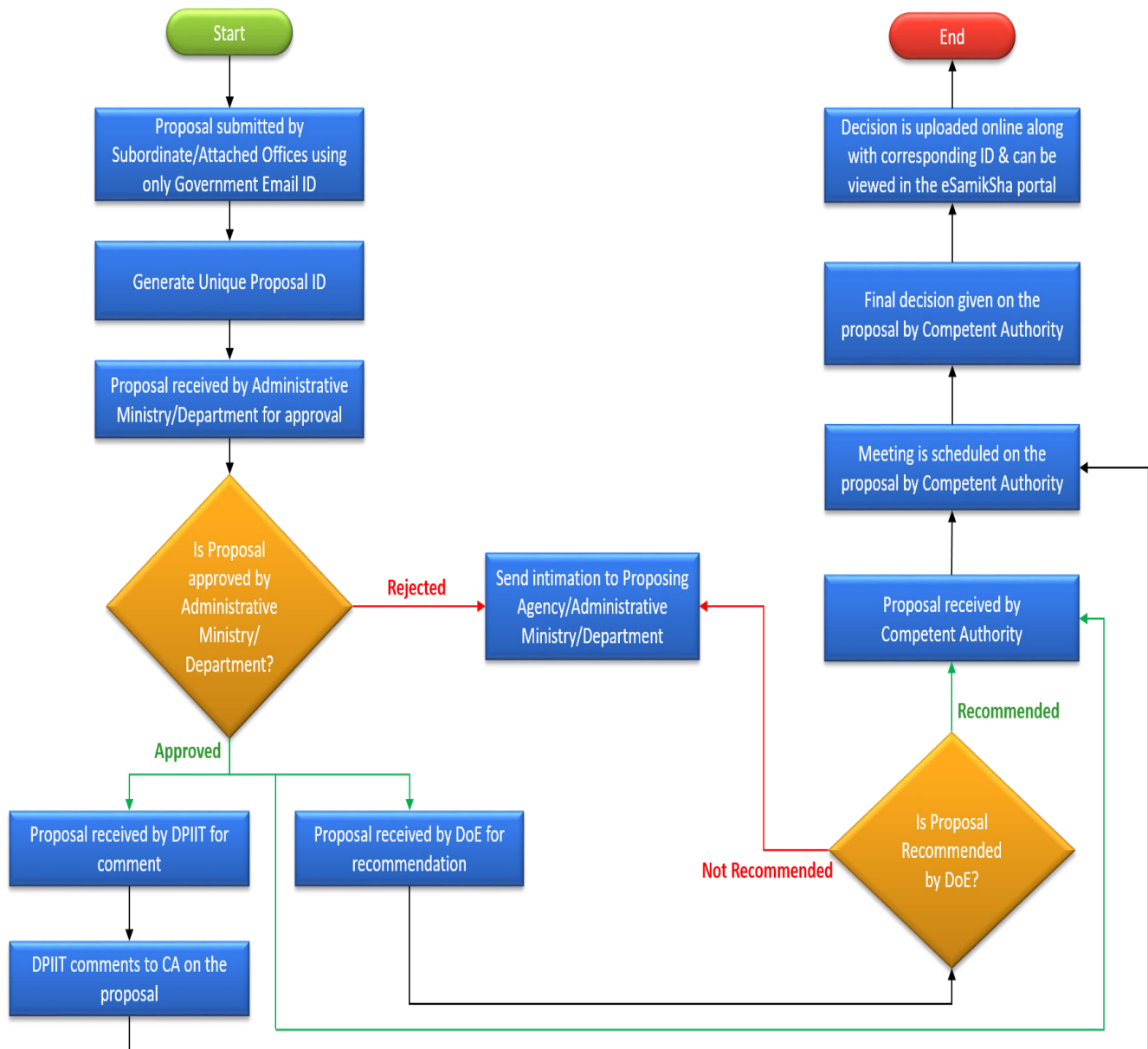
- 1.1 However, In order to promote self-reliance, Make in India and to promote Micro, Small and Medium Enterprises D/o Expenditure vide its OM dated 15th May, 2020 amended rule 161(iv) in GFRs by inserting clause 161(iv)(b) by which

“No Global Tender Enquiry (GTE), however shall be invited for tenders upto Rs. 200 Crore or such limit as may be prescribed by the Department of Expenditure from time to time. Provided that for tenders below such limit, in exceptional cases, where the Ministry or Department feels that there are special reasons for GTE, it may record its detailed justification and seek prior approval for relaxation to the above rule from the competent Authority specified by the Department of Expenditure.”

- 1.2 D/o Expenditure (DoE) vide its OM dated 28th May, 2020 informed all the Ministries/Departments that Secretary (Coordination), Cabinet Secretariat shall be the competent Authority under Rule 161 (iv) (b) of GFR.

- 2. Mandate for taking Exemption:** As per DoE OM dated 15.05.2020 in exceptional cases where the Ministry/Department which feels that there are special reasons for GTE, are mandated to take exemption for Global Tender Enquiry, provided it record its detailed justification and seek prior approval for relaxation to the above rule from the Competent Authority specified by the Department of Expenditure.

3. Process Flow along with Roles & Responsibilities of the Stakeholders



4. Role of Proposing Agency

- 4.1 The agencies/subordinate offices under the administrative control of a Ministry/Department, that require to float a Global Tender Enquiry (GTE) for procurement of certain product/item/services, shall submit the proposal online via link available on Cabinet Secretariat website <https://cabsec.gov.in/more/globaltenderenquiryproposal/> or directly on eSamikSha portal via link https://esamiksha.gov.in/GTE_NewProposalForm.aspx
- 4.2 The proposal should only be submitted via the Government of India's email address (**like gov.in, nic.in**). The OTP will only be sent to this email address for authorization purposes.
- 4.3 Once the Government of India's Email address is verified, only then the proposal will be submitted to their Administrative Ministry/Department in order to seek approval for Global Tender Enquiry for the procurement of the required product/services.
- 4.4 After successful submission, the Proposing Agency may download the proposal (*in PDF format*) and follow the instructions thereof.
- 4.5 The Proposing Agency can view the status of their proposal, such as the meeting date, decision and so on, by visiting link https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx

5. Role of Administrative Ministry/Department

- 5.1 The Administrative Ministry/Department can access the proposals, submitted online by agencies/subordinate offices under the administrative control of the Ministry/Department, in the **eSamikSha portal** (URL: <https://esamiksha.gov.in>) using the respective login. Once logged in, it will take you to the main dashboard, where in, a separate category called GTE (Global Tender Enquiry) would be accessible. The proposals related to the Administrative Ministry/Department will be listed for necessary action.
- 5.2 The Administrative Ministry/Department shall examine the proposal on various parameters for GTE and other rules and regulations as prescribed by DoE from time to time regarding procurement of goods and services and GTE.
- 5.3 Secretary / Authorized Officer by the Secretary of the Administrative Ministry/Department shall record their observation on the **eSamikSha portal**, and approve or reject the proposal accordingly. It is mandatory that

officer submitting the proposal must certify that the above proposal is send, with the approval of the Secretary of the Administrative Department/Ministry, for the consideration of the Competent Authority, as mandated by D / o Expenditure order dated 15th May, 2020 regarding Amendment in GFRs - 2017, regarding Global Tender Enquiry.

6. Role of DoE

6.1 The proposals, which received the approval of the Administrative Ministry/Department, will be automatically escalated to the GTE category on the main dashboard of DoE in **eSamikSha portal** (URL: <https://esamiksha.gov.in>).

6.2 Authorized Officer of DoE for Global Tender Enquiry (GTE) may access the proposal on the **eSamikSha portal** and shall examine the proposal received from the Administrative Ministry/Department as per extant rules, provisions with regard to GTE and various parameters as mentioned in the prescribed format.

6.3 DoE after examining the proposal, records its comment whether the proposal is “**Recommended**” or “**Not Recommended**” on the **eSamikSha portal** and those proposals that would be recommended will be forwarded to Cabinet Secretariat. However, DoE, may, on scrutiny of the proposal point out certain discrepancies in the proposal/requires additional information, sends the proposal back to the Administrative Ministry/Department for necessary action. In that case, the proposal would not be forwarded to Cabinet Secretariat.

6.4 Any GTE related OM, can be uploaded by DoE in the eSamikSha Portal itself under https://esamiksha.gov.in/GTE_ADPList.aspx

7. Role of DPIIT

7.1 The proposals, which received the approval of the Administrative Ministry/Department, will be automatically escalated to the GTE category on the main dashboard of DPIIT in **eSamikSha portal** (URL: <https://esamiksha.gov.in>).

7.2 Authorized Officer of DPIIT for Global Tender Enquiry (GTE) may access the proposal and shall examine and records its comments/recommendations on the **eSamikSha portal**. It may ask for certain additional information from the Administrative Ministry/Department.

7.3 Any GTE related OM, can be uploaded by DPIIT in the eSamikSha Portal itself under https://esamiksha.gov.in/GTE_ADPList.aspx

8. Role of Cabinet Secretariat

8.1 The proposal shall be considered by Cabinet Secretariat after receiving the comments from DoE.

8.2 A meeting would be organized as per the convenience of the Competent Authority. The proposal would be examined and deliberated upon in a meeting having participants from D/o Expenditure, DPIIT, Concerned Agency and Administrative Ministry/Department. After deliberations, the Competent Authority may decide on any one of the following:

- a. Proposal may be approved.
- b. Proposal may not be approved.
- c. Proposal may be sent back to DoE for clarification/further information or for reconsideration of DoE.
- d. Proposal may be sent back to DPIIT for clarification/further information.
- e. Proposal may be sent back to Administrative Ministry/Department for additional information.
- f. Proposal may be allowed to be withdrawn by the concerned Administrative Ministry/Department.

8.3 The decision of the Competent Authority will be uploaded on the **eSamikSha portal** along with corresponding ID. The status of the decision and ID is viewable under https://esamiksha.gov.in/GTE_ProposalDetailsView.aspx for Proposing Agencies and https://esamiksha.gov.in/GTE_ViewProposalStatus.aspx for Administrative Ministry/Department/DoE/DPIIT, under eSamikSha dashboard.

Please note that OTP based authentication is required to view the status of a proposal by an Agency.

Note: Care has been taken to include every possible minute details in the making of the portal along with GTE Dashboard under eSamikSha, however suggestions are welcome and may be sent to sibi.cabsec@gov.in, cabsec-gtecell@gov.in.

Once this is formally available in the <https://cabsec.gov.in/more/globaltenderenquiryproposal/> and <https://esamiksha.gov.in>, physical copies of the proposals or email of the

proposals shall not be processed, unless an exemption is granted by the Competent Authority.



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्
Council of Scientific & Industrial Research
अनुसंधान भवन 2 रफीमार्ग नई दिल्ली 110001



Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001
Phone No. 011- 23711117 Email: sridebnanda@csir.res.in

सो/No. SP-13021/15/2022-S and P - CSIR HQ (E7188)

दिनांक/Date: 12/01/2023

Office Memorandum

DG CSIR, on concurrence of FA, CSIR, has been pleased to approve Amendment to Para 4.6.2(01) of Manual on Procurement of Goods 2019 as below

Para	FOR	READ
4.6.2(01)	The indenter should enclose, with their indent, a PAC certificate indicating the justification and approval of Project Leader before further processing by PC/T&PC. A copy of concurrence accorded by Finance to the proposal for the purchase on PAC basis should accompany the indent.	The indenter shall enclose, with their indent, a PAC certificate indicating the justification and approval of Project Leader before further processing by PC/T&PC.

2. Accordingly, Annexure 4A of the present MPG 2019 stands replaced with immediate effect by the **Revised Annexure 4A** enclosed herewith.

(श्रीदेब नंदा/ Srideb Nanda)

नियंत्रक (भंडार एवं क्रय)/Controller of Stores & Purchase

To

The Directors/Heads/CCOs of all CSIR Laboratories/Institutes/Units

सूचनार्थ/ Copy for information to :

1. The Director General, CSIR.
2. The Joint Secretary (Admin.), CSIR
3. The JS & Financial Advisor, CSIR
4. Head IT – with the request to publish this communication on the CSIR website under Notification

PROPRIETARY ARTICLE CERTIFICATE FORM*(Refer para 4.6.1 of the CSIR Manual)*

PR No. _____	PR Date _____
1	Description of goods
2	Quantity
3	Approximate estimated value for above quantity
4	Name of the manufacturer
5	Name(s) and address of authorised dealers/stockists
6	We approve the above purchase on PAC basis and certify that: -
6(a)	This is the only firm who is manufacturing this item and a similar article is not manufactured by any other firm, which could be used in lieu. The item is marketed/sold by M/s _____ or used in lieu
6(b)	No other make/model is acceptable for the following reasons:

We shall be personally responsible for the correctness of this certificate.

The above PAC is approved.

Signature

Signature

Name

Name

Designation of Indenting Officer.....

Designation of PL/HOD.....

Date

Date

P-45014/33/2021-BE-II (E-64737)
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
(Public Procurement Section)

Udyog Bhawan, New Delhi
Dated December 20th, 2022

OFFICE MEMORANDUM

Subject: Common examples of "Restrictive and discriminatory conditions against the local suppliers" and "Other conditions which make the bid non-compliant to PPP-MII Order" – reg.

The undersigned is directed to state that repeated references are being received in this Department for alleged violation of Public Procurement (Preference to Make in India) Order, 2017 (PPP-MII Order). The subject matter was reviewed in the 14th Standing Committee meeting held on 20.09.2022 (copy of minutes enclosed) on implementation of PPP-MII Order and it was decided that:-

“DPIIT, DoE and GeM may jointly draft a common advisory to be issued to all Ministries/ Departments regarding nature of grievances commonly observed in the tendering process.”

2. Accordingly, DPIIT in consultation with Department of Expenditure and GeM has identified the “Common examples of restrictive and discriminatory conditions against the local suppliers” and “Other conditions which make the bid non-compliant to PPP-MII Order”, enclosed as Annexure “A”.

3. Is requested to kindly publicize above amongst all procuring agencies under your control and direct them to ensure that their tenders are compliant with PPP-MII Order and don't include restrictive and discriminatory conditions against the local suppliers.

4. This issues with the approval of competent authority

Encl: As Above


(Pritam Kumar)

Under Secretary to the Government of India
Email: pritam.k@gov.in
Tel: 2306 1306

To:

All Ministries/ Departments concerned

Common examples of "Restrictive and discriminatory conditions against the local suppliers" and "Other conditions which make the bid non-compliant to PPP-MII Order"

1. Restrictive and discriminatory eligibility criteria/ Tender conditions

- a) Mandatory Presence in Gartner Magic Quadrant/ Forrester Wave/ IDC/ Frost and Sullivan/ or any other similar foreign body / magazine / rating agency's certification or review or validation in procurement of IT and Telecom Products.
- b) Mandatory USFDA / European CE or any other similar Foreign Certification without specifying any equivalent Indian Certification as alternative in procurement of Medical Devices.
- c) Mandatory UL / CSA Certification or any other similar Foreign Certification without specifying any equivalent Indian Certification as alternative in procurement of Electronic Devices.
- d) Excessive turnover requirement as a pre-qualifying criteria, not commensurate with financial capacity required for executing the contract i.e. much in excess of Estimated Bid Value.
- e) Excessive past experience requirement, not commensurate with the proven experience expected from bidder for successful execution of contract.
- f) Specific experience of supplying to other Nations being sought for e.g. export experience of G8 countries
- g) Additional requirement of Bank Guarantee for local supplier
- h) Delayed Payment Terms for local suppliers

2. Restrictive and discriminatory technical specifications - Foreign brands specified either for finished products or for part of scope of work / component of scope of supply such as:

- a) CISCO, NEC, Alcatel, Siemens being asked in Telecom Products
- b) HP, Dell, Lenovo being asked in IT products
- c) OTIS, Mitsubishi, Schindler, Kone, Johnson being asked in Lifts
- d) Siemens, Schneider, GE Power being asked in Electrical Equipment

Contd....2/

3. Restrictive and discriminatory technical specifications - Pre-approved foreign brands in works/turnkey projects whereas local manufacturers not included in pre-approved list. Examples of pre-approved brands:-

- a) Cameras- Honeywell, Bosch, Pelco
- b) Network Switches- D-Link, Cisco, Brocade
- c) Axial Fan- Kruger, Nicotra, Greenhinch

4. Restrictive discriminatory technical specifications - Foreign technical standards indicated in technical specification. Also, specification tailor made to suit foreign products like:-

- a) Minus 25-degree temperature compatibility for EPBX equipment being procured for airport in Central India
- b) Any other similar specification parameter being incorporate to eliminate MII products form competition without any recorded justification of requirement of that specification value for intended end use of the product / service.

5. Other conditions which make the bid non-compliant to PPP-MII Order

- a) Not incorporating suitable clause in the bid documents for giving purchase preference to Class-I local suppliers.
- b) Changing the minimum local content requirement for Class-I or Class-II local supplier without approval of competent authority.
- c) Stipulating in the bid document that the particular goods/ works / service category is exempted from the provisions of PPP-MII Order since concerned nodal ministry has not issued any notification for the same. It is clarified that provisions of PPP-MII Order applies on procurement of all categories of goods/ works / service, exceeding Rs. 5.0 Lakh in value. For the items, for which nodal Ministry has not issued any notification, default provisions of PPP-MII Order apply.
- d) Not evaluating bidders' status (viz. Class-I/ Class-II/ Non-local supplier) during bid evaluation process based upon documents submitted by bidders in their bid/ granting them rights/ privileges as defined in PPP-MII Order. Categorizing Class-II local supplier as MII bidder in bid evaluation process and giving them purchase preference is a very common mistake and need to be checked very diligently for proper implementation of the policy.

6. The above list is only indicative in nature.

No. P-45021/2/2017-PP (BE-II)
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
(Public Procurement Section)

Udyog Bhawan, New Delhi
Dated: 16th September, 2020

To

All Central Ministries/Departments/CPSUs/All concerned

ORDER

Subject: Public Procurement (Preference to Make in India), Order 2017– Revision; regarding.

Department for Promotion of Industry and Internal Trade, in partial modification [Paras 2, 3, 5, 10 & 13] of Order No.P-45021/2/2017-B.E.-II dated 15.6.2017 as amended by Order No.P-45021/2/2017-B.E.-II dated 28.05.2018, Order No.P-45021/2/2017-B.E.-II dated 29.05.2019 and Order No.P-45021/2/2017-B.E.-II dated 04.06.2020, hereby issues the revised 'Public Procurement (Preference to Make in India), Order 2017' dated 16.09.2020 effective with immediate effect.

Whereas it is the policy of the Government of India to encourage 'Make in India' and promote manufacturing and production of goods and services in India with a view to enhancing income and employment, and

Whereas procurement by the Government is substantial in amount and can contribute towards this policy objective, and

Whereas local content can be increased through partnerships, cooperation with local companies, establishing production units in India or Joint Ventures (JV) with Indian suppliers, increasing the participation of local employees in services and training them,

Now therefore the following Order is issued:

1. This Order is issued pursuant to Rule 153 (iii) of the General Financial Rules 2017.
2. **Definitions:** For the purposes of this Order:

'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-I local supplier' under this Order.

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'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-II local supplier' but less than that prescribed for 'Class-I local supplier' under this Order.

'Non - Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for 'Class-II local supplier' under this Order.

'L1' means the lowest tender or lowest bid or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

'Margin of purchase preference' means the maximum extent to which the price quoted by a "Class-I local supplier" may be above the L1 for the purpose of purchase preference.

'Nodal Ministry' means the Ministry or Department identified pursuant to this order in respect of a particular item of goods or services or works.

'Procuring entity' means a Ministry or department or attached or subordinate office of, or autonomous body controlled by, the Government of India and includes Government companies as defined in the Companies Act.

'Works' means all works as per Rule 130 of GFR- 2017, and will also include *'turnkey works'*.

3. Eligibility of 'Class-I local supplier' / 'Class-II local supplier' / 'Non-local suppliers' for different types of procurement

(a) In procurement of all goods, services or works in respect of which the Nodal Ministry / Department has communicated that there is sufficient local capacity and local competition, only 'Class-I local supplier', as defined under the Order, shall be eligible to bid irrespective of purchase value.

(b) Only 'Class-I local supplier' and 'Class-II local supplier', as defined under the Order, shall be eligible to bid in procurements undertaken by procuring entities, except when Global tender enquiry has been issued. In global tender enquiries, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local suppliers' and 'Class-II local suppliers'. In procurement of all goods, services or works, not covered by sub-para 3(a) above, and with estimated value of purchases less than Rs. 200 Crore, in accordance with Rule 161(iv) of GFR, 2017, Global tender enquiry shall not be issued except with the approval of competent authority as designated by Department of Expenditure.

(c) For the purpose of this Order, works includes Engineering, Procurement and Construction (EPC) contracts and services include System Integrator (SI) contracts.

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3A. Purchase Preference

(a) Subject to the provisions of this Order and to any specific instructions issued by the Nodal Ministry or in pursuance of this Order, purchase preference shall be given to 'Class-I local supplier' in procurements undertaken by procuring entities in the manner specified here under.

(b) In the procurements of goods or works, which are covered by para 3(b) above and which are divisible in nature, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract for full quantity will be awarded to L1.
- ii. If L1 bid is not a 'Class-I local supplier', 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the 'Class-I local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to the Class-I local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I local supplier' within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.

(c) In the procurements of goods or works, which are covered by para 3(b) above and which are not divisible in nature, and in procurement of services where the bid is evaluated on price alone, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract will be awarded to L1.
- ii. If L1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier', will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L1 price.
- iii. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

- (d) "Class-II local supplier" will not get purchase preference in any procurement, undertaken by procuring entities.

3B. Applicability in tenders where contract is to be awarded to multiple bidders -

In tenders where contract is awarded to multiple bidders subject to matching of L1 rates or otherwise, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- a) In case there is sufficient local capacity and competition for the item to be procured, as notified by the nodal Ministry, only Class I local suppliers shall be eligible to bid. As such, the multiple suppliers, who would be awarded the contract, should be all and only 'Class I Local suppliers'.
- b) In other cases, 'Class II local suppliers' and 'Non local suppliers' may also participate in the bidding process along with 'Class I Local suppliers' as per provisions of this Order.
- c) If 'Class I Local suppliers' qualify for award of contract for at least 50% of the tendered quantity in any tender, the contract may be awarded to all the qualified bidders as per award criteria stipulated in the bid documents. However, in case 'Class I Local suppliers' do not qualify for award of contract for at least 50% of the tendered quantity, purchase preference should be given to the 'Class I local supplier' over 'Class II local suppliers' / 'Non local suppliers' provided that their quoted rate falls within 20% margin of purchase preference of the highest quoted bidder considered for award of contract so as to ensure that the 'Class I Local suppliers' taken in totality are considered for award of contract for at least 50% of the tendered quantity.
- d) First purchase preference has to be given to the lowest quoting 'Class-I local supplier', whose quoted rates fall within 20% margin of purchase preference, subject to its meeting the prescribed criteria for award of contract as also the constraint of maximum quantity that can be sourced from any single supplier. If the lowest quoting 'Class-I local supplier', does not qualify for purchase preference because of aforesaid constraints or does not accept the offered quantity, an opportunity may be given to next higher 'Class-I local supplier', falling within 20% margin of purchase preference, and so on.
- e) To avoid any ambiguity during bid evaluation process, the procuring entities may stipulate its own tender specific criteria for award of contract amongst different bidders including the procedure for purchase preference to 'Class-I local supplier' within the broad policy guidelines stipulated in sub-paras above.

4. **Exemption of small purchases:** Notwithstanding anything contained in paragraph 3, procurements where the estimated value to be procured is less than Rs. 5 lakhs shall be exempt from this Order. However, it shall be ensured by procuring entities that procurement is not split for the purpose of avoiding the provisions of this Order.

5. **Minimum local content:** The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50%. For 'Class-II local supplier', the 'local content' requirement is minimum 20%. Nodal Ministry/ Department may prescribe only a higher

percentage of minimum local content requirement to categorize a supplier as 'Class-I local supplier'/ 'Class-II local supplier'. For the items, for which Nodal Ministry/ Department has not prescribed higher minimum local content notification under the Order, it shall be 50% and 20% for 'Class-I local supplier'/ 'Class-II local supplier' respectively.

6. **Margin of Purchase Preference:** The margin of purchase preference shall be 20%.
7. **Requirement for specification in advance:** The minimum local content, the margin of purchase preference and the procedure for preference to Make in India shall be specified in the notice inviting tenders or other form of procurement solicitation and shall not be varied during a particular procurement transaction.
8. **Government E-marketplace:** In respect of procurement through the Government E-marketplace (GeM) shall, as far as possible, specifically mark the items which meet the minimum local content while registering the item for display, and shall, wherever feasible, make provision for automated comparison with purchase preference and without purchase preference and for obtaining consent of the local supplier in those cases where purchase preference is to be exercised.
9. **Verification of local content:**
 - a. The 'Class-I local supplier'/ 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.
 - b. In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier'/ 'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.
 - c. Decisions on complaints relating to implementation of this Order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.
 - d. Nodal Ministries may constitute committees with internal and external experts for independent verification of self-declarations and auditor's/ accountant's certificates on random basis and in the case of complaints.
 - e. Nodal Ministries and procuring entities may prescribe fees for such complaints.
 - f. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

- g. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in the manner prescribed under paragraph 9h below.
- h. The Department of Expenditure shall issue suitable instructions for the effective and smooth operation of this process, so that:
 - i. The fact and duration of debarment for violation of this Order by any procuring entity are promptly brought to the notice of the Member-Convenor of the Standing Committee and the Department of Expenditure through the concerned Ministry /Department or in some other manner;
 - ii. on a periodical basis such cases are consolidated and a centralized list or decentralized lists of such suppliers with the period of debarment is maintained and displayed on website(s);
 - iii. in respect of procuring entities other than the one which has carried out the debarment, the debarment takes effect prospectively from the date of uploading on the website(s) in the such a manner that ongoing procurements are not disrupted.

10. Specifications in Tenders and other procurement solicitations:

- a. Every procuring entity shall ensure that the eligibility conditions in respect of previous experience fixed in any tender or solicitation do not require proof of supply in other countries or proof of exports.
- b. Procuring entities shall endeavour to see that eligibility conditions, including on matters like turnover, production capability and financial strength do not result in unreasonable exclusion of 'Class-I local supplier'/ 'Class-II local supplier' who would otherwise be eligible, beyond what is essential for ensuring quality or creditworthiness of the supplier.
- c. Procuring entities shall, within 2 months of the issue of this Order review all existing eligibility norms and conditions with reference to sub-paragraphs 'a' and 'b' above.

d. Reciprocity Clause

- i. When a Nodal Ministry/Department identifies that Indian suppliers of an item are not allowed to participate and/ or compete in procurement by any foreign government, due to restrictive tender conditions which have direct or indirect effect of barring Indian companies such as registration in the procuring country, execution of projects of specific value in the procuring country etc., it shall provide such details to all its procuring entities including CMDs/CEOs of PSEs/PSUs, State Governments and other procurement agencies under their administrative control and GeM for appropriate reciprocal action.

- ii. Entities of countries which have been identified by the nodal Ministry/Department as not allowing Indian companies to participate in their Government procurement for any item related to that nodal Ministry shall not be allowed to participate in Government procurement in India for all items related to that nodal Ministry/ Department, except for the list of items published by the Ministry/ Department permitting their participation.
 - iii. The stipulation in (ii) above shall be part of all tenders invited by the Central Government procuring entities stated in (i) above. All purchases on GeM shall also necessarily have the above provisions for items identified by nodal Ministry/ Department.
 - iv. State Governments should be encouraged to incorporate similar provisions in their respective tenders.
 - v. The term 'entity' of a country shall have the same meaning as under the FDI Policy of DPIIT as amended from time to time.
- e. Specifying foreign certifications/ unreasonable technical specifications/ brands/ models in the bid document is restrictive and discriminatory practice against local suppliers. If foreign certification is required to be stipulated because of non-availability of Indian Standards and/or for any other reason, the same shall be done only after written approval of Secretary of the Department concerned or any other Authority having been designated such power by the Secretary of the Department concerned.
- f. "All administrative Ministries/Departments whose procurement exceeds Rs. 1000 Crore per annum shall notify/ update their procurement projections every year, including those of the PSEs/PSUs, for the next 5 years on their respective website."

10A. Action for non-compliance of the Provisions of the Order: In case restrictive or discriminatory conditions against domestic suppliers are included in bid documents, an inquiry shall be conducted by the Administrative Department undertaking the procurement (including procurement by any entity under its administrative control) to fix responsibility for the same. Thereafter, appropriate action, administrative or otherwise, shall be taken against erring officials of procurement entities under relevant provisions. Intimation on all such actions shall be sent to the Standing Committee.

11. Assessment of supply base by Nodal Ministries: The Nodal Ministry shall keep in view the domestic manufacturing / supply base and assess the available capacity and the extent of local competition while identifying items and prescribing the higher minimum local content or the manner of its calculation, with a view to avoiding cost increase from the operation of this Order.

12. Increase in minimum local content: The Nodal Ministry may annually review the local content requirements with a view to increasing them, subject to availability of sufficient local competition with adequate quality.

13. **Manufacture under license/ technology collaboration agreements with phased indigenization:** While notifying the minimum local content, Nodal Ministries may make special provisions for exempting suppliers from meeting the stipulated local content if the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement / transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phasing of increase in local content.

13A. In procurement of all goods, services or works in respect of which there is substantial quantity of public procurement and for which the nodal ministry has not notified that there is sufficient local capacity and local competition, the concerned nodal ministry shall notify an upper threshold value of procurement beyond which foreign companies shall enter into a joint venture with an Indian company to participate in the tender. Procuring entities, while procuring such items beyond the notified threshold value, shall prescribe in their respective tenders that foreign companies may enter into a joint venture with an Indian company to participate in the tender. The procuring Ministries/Departments shall also make special provisions for exempting such joint ventures from meeting the stipulated minimum local content requirement, which shall be increased in a phased manner.

14. **Powers to grant exemption and to reduce minimum local content:** The administrative Department undertaking the procurement (including procurement by any entity under its administrative control), with the approval of their Minister-in-charge, may by written order, for reasons to be recorded in writing,

- a. reduce the minimum local content below the prescribed level; or
- b. reduce the margin of purchase preference below 20%; or
- c. exempt any particular item or supplying entities from the operation of this Order or any part of the Order.

A copy of every such order shall be provided to the Standing Committee and concerned Nodal Ministry / Department. The Nodal Ministry / Department concerned will continue to have the power to vary its notification on Minimum Local Content.

15. **Directions to Government companies:** In respect of Government companies and other procuring entities not governed by the General Financial Rules, the administrative Ministry or Department shall issue policy directions requiring compliance with this Order.

16. **Standing Committee:** A standing committee is hereby constituted with the following membership:

Secretary, Department for Promotion of Industry and Internal Trade—Chairman
Secretary, Commerce—Member
Secretary, Ministry of Electronics and Information Technology—Member
Joint Secretary (Public Procurement), Department of Expenditure—Member
Joint Secretary (DPIIT)—Member-Convenor

The Secretary of the Department concerned with a particular item shall be a member in respect of issues relating to such item. The Chairman of the Committee may co-opt technical experts as relevant to any issue or class of issues under its consideration.

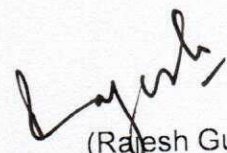
17. Functions of the Standing Committee: The Standing Committee shall meet as often as necessary, but not less than once in six months. The Committee

- a. shall oversee the implementation of this order and issues arising therefrom, and make recommendations to Nodal Ministries and procuring entities.
- b. shall annually assess and periodically monitor compliance with this Order
- c. shall identify Nodal Ministries and the allocation of items among them for issue of notifications on minimum local content
- d. may require furnishing of details or returns regarding compliance with this Order and related matters
- e. may, during the annual review or otherwise, assess issues, if any, where it is felt that the manner of implementation of the order results in any restrictive practices, cartelization or increase in public expenditure and suggest remedial measures
- f. may examine cases covered by paragraph 13 above relating to manufacture under license/ technology transfer agreements with a view to satisfying itself that adequate mechanisms exist for enforcement of such agreements and for attaining the underlying objective of progressive indigenization
- g. may consider any other issue relating to this Order which may arise.

18. Removal of difficulties: Ministries /Departments and the Boards of Directors of Government companies may issue such clarifications and instructions as may be necessary for the removal of any difficulties arising in the implementation of this Order.

19. Ministries having existing policies: Where any Ministry or Department has its own policy for preference to local content approved by the Cabinet after 1st January 2015, such policies will prevail over the provisions of this Order. All other existing orders on preference to local content shall be reviewed by the Nodal Ministries and revised as needed to conform to this Order, within two months of the issue of this Order.

20. Transitional provision: This Order shall not apply to any tender or procurement for which notice inviting tender or other form of procurement solicitation has been issued before the issue of this Order.



(Rajesh Gupta)
Director

Tel: 23063211

rajesh.gupta66@gov.in

CERTIFICATES FOR INVITING GTE

(As per Para 3 of Annexure to OM No. F.20/45/2020-PPD dt. 08/01/2021 endorsed vide CSIR Letter No. F.No.13- 4/(135)/2021/S&P/Policy dt. 14/01/2021)

Notes:

- Please check if you can identify potential manufacturer and provide them technical help / expertise to develop the equipment Whether such identical equipment / item available at any other nearby research institute and can be used to carry out your scientific/ research work.
- Technical specifications/ parameters have been kept such that local manufacturer can also participate in the tender without compromising the quality of the item. If local manufactures participate in the bid, you will need to be flexible with your technical evaluation to help them meet your requirements without compromising the quality and scientific / research need from the equipment.
- Search about same/similar equipment on I-STEM portal at <https://www.istem.gov.in/>
- Preference to Local Suppliers over foreign supplier as per existing Gol guidelines will be provided if they quote in the tender and are able to meet our critical requirements without compromising quality and scientific/ research needs from the equipment. You will need to be flexible while evaluating their technical bid for compliance.
- Copy of this certificate will be shared with the O/O PSA, Concerned Administrative Ministry, and S&P Division of CSIR HQ.

In view of the above, I/We CERTIFY that:

1. These particular items, Total Organic Carbon Analyzer as per attached, for which GTE is being sought are not available on GeM or from other local suppliers / manufacturers to the best of our knowledge based on our online / offline inquiries/ market survey in the matter.

Comments (if any): GeM search result is attached, said item is not available on GeM.

2. Following local alternatives with equivalent specifications were available but not are suitable for our research purpose because of following reasons: Not Applicable (As per point no. 1 above)
3. We have also explored regarding the availability of same equipment/item within the institute or any other nearby institute and certify that that such equipment is not available for carrying out our research work.

Comments (if any): The item with desired specifications is dedicatedly required for wastewater characterization to design the suitable catalyst for wastewater to hydrogen generation under CSIR Hydrogen Mission program funded project "Catalyst Development for Electrolyzer". The equipment is not available in the institute and the specification are according to energy related applications.

4. This is proprietary item of foreign origin and separate PAC is attached for that: The item is not proprietary nature

Signature, Name and Designation

(To be signed by designated authority not below the level of Chief

Scientist)

(Indenting Officer)

Director,

