

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND
INFORMATION RESOURCES (NISCAIR)**

Pusa Campus: Dr. K S Krishnan Marg (Near Pusa Gate) New Delhi-110012

SVM Campus: 14, Satsang Vihar Marg, New Delhi - 110067

Tender No. 8(1)/G/HK/2019-20

NOTICE INVITING TENDER

Item rate tenders in two cover (stage) system, are hereby invited, online through e-tendering portal <http://etenders.gov.in>, for the work of “Comprehensive work for Cleaning & Disposal of Garbage at Pusa Campus, S.V. Marg Campus & Maharani Bagh Guest House at different places at NISCAIR Pusa, SVM and Maharani Bagh Guest House, New Delhi” from the contractors having worked with CPWD, Railways, MES, Post & Telegraph Department State PWD’S, National Laboratories/Institutes, Govt. Organization, Semi - Govt. Organization, CSIR Laboratories and have successfully carried out at least **one or two or three similar works of 80% or 60% or 40%** value of the estimated cost amounting to not less than **Rs. 1.55 Cr / 1.16 Cr/ 77.19 lakhs/-** respectively or above for providing minimum **25 safaiwalas** in a single contract during **within last Seven years** ending last day of month previous to the one in which tenders are invited. **The tenderers are required to produce proof of fulfilling these conditions, satisfactory completion certificates along with copy of valid licence under the contract labour Act (Regulation & Abolition) 1970, GST No., PAN No. & EPF and ESI no.**

1. Estimated cost of the work is Rs. 1,92,99,181/ (Rs One crore ninety two lakh ninety nine thousand one hundred eighty one Only) and is based on market rates.

2. Time for carrying out the work will be 24 Months and the date of commencement shall be reckoned from the tenth day of issue of award letter. Rates quoted shall remain valid throughout the contract period. However, the contract may be extendable for one more year on mutually agreed upon terms and conditions, if the service rendered were found to be satisfactory.

3. Tender fee (non-refundable) Rs 1000/- and Earnest Money deposit Rs. 3,85,984/- are to be deposited through RTGS/NEFT in favour of Director, NISCAIR (Syndicate bank, Pusa, Delhi A/c 90292160000079 IFSC Code: SYN0009029)

The entire bid document contains the following:

- A. Document related to eligibility criteria (cover-1)**
- B. Financial Bid, complete tender documents (Cover-2)**

Documents to be uploaded in support of eligibility:

- a) Receipt of deposit of ‘Tender Cost’ and ‘EMD’**
- b) Experience certificates of similar works completed as per NIT, the completion certificate should contain all necessary information including date of start, completion amount and scope of work etc.**
- c) Copy of GST registration number & PAN Card**
- d) Affidavit /undertaking as per annexure-I**

- e) The bidders having Annual Turnover of Rs. 57,89,800/- (Fifty seven lakhs eighty nine thousand and eight hundred only) and above, continuously during the preceding three financial years (2016-17, 2017-18 and 2018-19) duly certified by Chartered Accountant.
- f) Copy of valid licence under the contract labour Act (Regulation & Abolition) 1970.
- g) Registration of EPF and ESI number.
- h) Latest up-to-date Income Tax Clearance Certificates

4. The entire document uploaded by the eligible agencies, shall be opened in two stages, in the presence of tenderers or their representatives if any.

Stage 1: Documents related to eligibility criteria will be opened by TOC on specified date and time. The bidders shall be qualified after scrutiny of the credentials submitted by the tenderers. All documents scanned & uploaded by the agency, should be clearly visible. If any of the above documents is found missing/not clear in reading or non-satisfactory, **the tender shall be rejected**. No further clarification shall be sought from the tenderer. The decision of T.O.C. shall be final. Financial bid of such agencies shall not be opened.

Stage 2: Financial bids shall be opened only of qualified bidders on notified date and time. In envelop-II the bidders should upload the complete tender document including BOQ carefully. In case any documents (original tender document & BOQ) is found tempered / incomplete / missing / unreadable etc., the tender shall be rejected. No further clarification shall be sought from the tenderer. The decision of T.O.C. shall be final. **Financial bid of such agencies shall not be considered**. The T.O.C. will check firstly appropriateness of tender document folder. If it is found satisfactory then only the committee will open the BOQ folder.

The notification shall be available on the website.

The critical dates are as follows:

Sl. No.	Schedule of activities	Date and time
1	Publish date on CPP Portal	28/01/2020 17.00 Hrs.
2	Bid document downloaded date	29/01/2020 11.00 Hrs.
3	Bid submission start date	29/01/2020 11.30 Hrs.
4	Bid submission end date	10/02/2020 11.30Hrs.
5	Prequal. Bid opening date (cover-I)	11/02/2020 11.45 Hrs.
6	Financial bid opening date (Cover-II)	

The certified copies of all credential related to eligibility criteria are to be submitted by the lowest bidder within a week of opening of financial bid (which has been uploaded for tender). In case the lowest bidder fails to submit the said document, the tender may be rejected without any notice.

5. The instructions for the submission of e-tender are available on the CPP portal i.e., <http://etenders.gov.in/e procure/app> under the instruction for online bid submission. All the intending tenderer are requested to go through the instructions before entering into the process of e-tendering.

6. The tenderer are advised to go through website to see corrigendum/addendum, if any for detail please log on www.niscair.res.in or <http://etenders.gov.in>

Note: The e-tender submitted without Tender cost/EMD will not be accepted. However, exemption will be given as per Govt. of India orders/Instructions on the subject matter issued from time to time.

Controller of Administration